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Fall 2001

### 2001-2003 Otterbein College Graduate Studies in Nursing Course Catalog

Otterbein University

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# Otterbein College

## GRADUATE STUDIES in NURSING

Course Catalog

Autumn, 2001 ~ Summer, 2003

# ADDITIONAL REQUIREMENTS: MSN AND POST-MASTERS PROGRAMS

**CPR:** Students are required to complete the **American Heart Association CPR Basic Life Support Course for Health Care Providers (BLS-C)** before beginning a clinical course. Certification from the American Heart Association is valid for two years. Before expiration, a recertification course must be completed. Proof of certification must be filed in the Department of Nursing prior to entry to a clinical course. \*\*\*American Red Cross CPR classes are NOT accepted for this requirement.

**Health Requirements:** A medical history and physical examination are required prior to entering the program. Students must provide proof of up-to-date immunizations as specified by the **Student Health Center**. This includes an initial two-step Mantoux TB skin test with annual one-step Mantoux TB skin test updates (or chest x-ray every two years for converters) and the Hepatitis B vaccine series (or waiver). Students are NOT allowed to participate in clinical experiences until all health requirements are met and on file at the Nursing Department office and **Student Health Center**.

**Liability Insurance:** Prior to the first clinical nursing course, the student must present proof of student nurse liability insurance to the Nursing Department secretary. Forms are available in the Department of Nursing, Science 209, if needed.

**Health Insurance:** Adequate health insurance coverage is strongly recommended. Students are financially responsible for any testing or treatment needed following a course-related injury or illness.

**Health Problems Policy:** Students are responsible for informing faculty about health alterations which may affect safety and competency in the clinical setting. Students are required to submit a faculty specified doctor's/health professional's statement on appropriate letterhead regarding status of this health condition before participating in clinical experiences to her/his instructor.

Students are also responsible to inform clinical instructors about any conditions (i.e., pregnancy, skin not intact, immunocompromised condition) which may affect their clinical assignment to clients with serious communicable diseases.

**Registered Nurse Licensure:** Distance students who plan clinical experiences outside Ohio must be licensed as a registered nurse in both Ohio and the state of the clinical site.

**Department of Nursing Handbook:** At the time that a student is ready to begin taking nursing courses, the student will receive the Department of Nursing Graduate Handbook. This handbook provides guidelines and policies specifically related to study in nursing.

# REGISTRATION

Otterbein College is on a quarter calendar which means that there are three quarters during the school year (September-June) plus a summer session. Each course carries credit in “quarter hours” which is related to the number of class meetings per week. One class hour (50 minutes) per week is equivalent to one quarter hour of credit. Three clinical hours per week are equivalent to one quarter hour of credit, except for nurse practitioner classes. In nurse practitioner classes, eight clinical hours per week are equivalent to one quarter hour of credit. The academic calendar is adjusted each year so that the autumn quarter ends the day before Thanksgiving. A break from Thanksgiving Day until after New Year’s Day is utilized by students for employment, extended personal travel, or reading and research. Faculty members are involved in research, study, and workshops and seminars dealing with intellectual topics and instructional improvement. Each quarter of the school year consists of ten weeks instruction and two to three days of final examinations. Summer session meets less than 10 weeks. The actual dates are announced the preceding February of each year. Students are expected to be present for the entire quarter and final examinations.

The requirement for all degrees are based on credit hours. A one-quarter-hour course normally meets one hour per week. Students are expected to spend four hours per week in study for each quarter hour of credit attempted. Throughout this catalog the terms “quarter hours”, “credit hours” and “hours” may be used interchangeably where applicable. The Registrar’s Office maintains a website at [www.otterbein.edu/registrar](http://www.otterbein.edu/registrar).

## Registration Procedures

Registration forms are available in both the Registrar’s Office and the Office of Graduate Programs and may be submitted in person or by mail. A new student or returning student who has been away from Otterbein three consecutive quarters, excluding summer, must submit their initial registration form to the Office of Graduate Programs. Returning students must also submit to the Office of Graduate Programs an updated graduate *Application for Admission* form and updated transcripts if additional college or university courses were taken during the three quarter absence from Otterbein College. These updated materials must be reviewed by the Director of Graduate Studies and/or Program Directors before permission for re-enrollment in graduate courses is granted.

Currently enrolled students are encouraged to enroll for the entire year (Fall, Winter, Spring). Registration may be for one quarter or for all three quarters of the academic year. Summer sessions require a separate registration. A \$50.00 non-refundable deposit must be paid at the time of registration, but this fee will be applied to the tuition charges of the first quarter covered under the registration.

## Late Registration

The first three days of each quarter are designated as late registration days. Only those students who have completed the admission process by the last business day before classes begin will be permitted to register late.

Late fee penalties will be assessed as follows:

1st day of quarter - \$50

2nd day of quarter - \$75

3rd day of quarter - \$100

Late fees must be paid immediately and may not be charged to the student's account. The penalty fee may later be appealed in writing to Academic Council if the student feels there is a valid reason for requesting such a refund. The appeal must be submitted in the same term for which the fee was assessed.

## Summer Session

For students who wish to accelerate their studies, Otterbein offers a Summer Session. Courses vary in length, but most are held over an eight-week period beginning in mid-June and ending in mid-August. Summer Session course offerings are announced around February 15 at which time registrations will be accepted.

For a list of course offerings, registration form or application for admission, contact the Office of Graduate Programs at (614) 823-3210.

## Auditing Courses

Graduate Program policy does not permit students to audit graduate courses at Otterbein College.

## Repeating Courses

Courses may be repeated for credit. Repeats are subject to the following policies:

1. The repeated course must be *exactly the same course* that was originally taken. An actual course may not be repeated as independent study. When in doubt, obtain written clarification from the Registrar's Office. No other College personnel are authorized to make the clarification.
2. Students must inform the Registrar's Office in writing when a course is being repeated and must do so at the time of registration.
3. Courses must be repeated at Otterbein College.
4. Only the most recent grade and hours will be counted in determining the GPA *even if the most recent grade is lower than the previous one*.
5. All attempts, but only the most recent grade, will appear on the transcript record.
6. Courses repeated after graduation will not change the graduation GPA.

## **Change of Schedule (adding/dropping classes)**

For Autumn, Winter and Spring Quarters, the deadline for adding a class that begins in the same quarter is the third day of the first week of the quarter.

There are three different deadline options for dropping an Autumn, Winter or Spring Quarter class that begins in the same quarter. The outcome is noted in parenthesis beside each option.

- #1 end of first week of quarter (tuition will not be charged and course will not be recorded on student's transcript)
- #2 end of fifth week or 25th day of quarter (tuition will be charged, but course will not be recorded on student's transcript)
- #3 end of seventh week or 35th day of quarter (tuition will be charged and student's transcript will be marked with a W)

After the seventh week or 35th day, a class may not be dropped.

Deadlines for Summer Session are comparable to those for the regular academic year, but are adjusted slightly due to the shortened weeks in the term. The specific dates are published in the Summer Session Schedule of Classes available upon request from the Office of the Registrar.

To change a schedule, the student must:

1. obtain a change of schedule form in person from the Office of the Registrar or send a letter requesting a change of schedule by fax (614-823-1009) to the Office of the Registrar.
  2. when required by the Registrar, obtain advisor and/or instructor signatures
  3. sign and return the form by the deadline, if any, indicated on the form
- Changes may not be made by telephone or by notifying the course instructor.*

## **Withdrawal From One or More but Not All Classes**

Students who wish to withdraw from one or more classes that began in the same quarter but retain a partial schedule must follow the procedure entitled Change of Schedule described elsewhere in this section.

## **Withdrawal From All Classes**

Students who wish to withdraw from all classes that began in the same quarter must officially withdraw from the College by completing a withdrawal form at the Office of the Registrar. The withdrawal deadline is the end of the seventh week, or 35th day, of the quarter. A grade of W will be entered on the student's transcript for each course.

When a student withdraws, all registrations for future quarters are cancelled unless otherwise specified.

If a student never attends any classes or stops attending without officially withdrawing, the registration will not terminate. Grades will be assigned under the grading criteria used to evaluate all students in each course. Nonattendance and/or nonpayment of fees does not constitute official withdrawal.

## Course Load

Part-time course load is defined as 1-11 hours per quarter. Full-time is 12-18 hours during Autumn, Winter and Spring Quarters and 12-15 hours during Summer Session.

## Prerequisites

1. Prerequisites (prereq) or corequisites (coreq) are requirements which are judged necessary for the successful completion of a course. Students who register for a course without taking the prerequisite are subject to being withdrawn from the course by the instructor or the Registrar.
2. It is the student's responsibility to assure that a prerequisite has been met.

## Change in Major

When students are admitted into the graduate nursing program, they are placed in the major that was indicated on the application form. Students who want to change their declared major should talk with their faculty advisor to explore what this change will mean in relation to needed course work in the new major. After making the decision to change majors, students should contact the Office of Graduate Programs at (614) 823-3210 to request the appropriate form for making the change.

# GRADING

Each student will receive a grade report at the end of each quarter, and a permanent transcript of all coursework attempted and grades earned is maintained in the Office of the Registrar.

## Grade Symbols

The following grades are included in the calculation of the grade point average (GPA):

A	= 4.0
A-	= 3.7
B+	= 3.3
B	= 3.0
B-	= 2.7
C+	= 2.3
C	= 2.0
C-	= 1.7
D+	= 1.3
D	= 1.0
F	= 0.0

The following grades are not included in the calculation of the grade point average:

F	= failing from pass/fail graded course
IP	= coursework is incomplete; temporary condition
NR	= grade not reported by instructor; temporary condition
P	= passing from pass/fail graded course
R	= repeated course
S	= satisfactory from satisfactory/unsatisfactory graded course
T	= transfer credit from another institution
TC	= technical credit
U	= unsatisfactory in satisfactory/unsatisfactory graded course
W	= withdrawal with permission

## **In-Progress (IP) Grades**

“IP” is the temporary symbol given when course requirements have not been met due to circumstances beyond the student’s control. An incomplete grade should only be considered when the majority of the work has already been finished. The pressures of a normal academic load or the desire to do extra work in the course are not sufficient reasons for granting an incomplete.

The amount of additional time permitted might be no more than a few days or weeks since it should be proportional to the student’s illness or absence, etc. while remaining fair to others who were enrolled in the course. The IP must be completed no later than the following applicable deadline or sooner if prescribed by the instructor: for Autumn IPs, the last day of the Winter classes; for Winter IPs, the last day of Spring classes; and for Spring IPs, the last day of Autumn classes.

Due to extraordinary circumstances, an IP completion deadline may be considered for extension. To receive consideration, the student (not the faculty) must submit a written request/rationale to the Vice President for Academic affairs no later than the 5th Friday of the term the IP is due for completion.

It is the student’s responsibility to contact the course faculty to arrange for completion of the work, and it is the faculty’s responsibility to submit the final grade. When no grade is received, the default grade previously provided by the instructor will be assigned.

Students enrolled in either the Adult or Family Nurse Practitioner clinical courses that require 16 hours of clinical hours each week may receive an IP when all course work is completed with the exception of clinical hours. The clinical hours must be completed within the next two quarters.

Students who choose the thesis or scholarly project or capstone option will be given an IP until successful completion of their work. The IPs will then be changed to a passing grade (P).

## **Grade Discrepancies (Grade Changes)**

Grades submitted to the Registrar’s Office are considered final unless (1) evidence of an error can be presented, or (2) the student is convinced his or her academic performance was evaluated on other than an academic basis or in a prejudiced or capricious manner. Grades may not be changed by arranging to complete additional work or by meeting criteria not in accord with those applied to all other students enrolled in the course.

To appeal a grade, the student must consult with the instructor (or the department chairperson when the instructor is away from campus) no later than the following dead-



line: for Autumn and Winter grades, the end of Week 3 of the following quarter; for Spring and Summer grades, the end of Week 3 of Autumn Quarter. Resolution and submission of the revised grade to the Registrar's Office must occur by the end of the 10th week of those respective quarters. Signatures of both the instructor and the instructor's department chairperson are required to change a grade.

When a grading issue cannot be resolved, the student may present evidence in writing to the Vice President for Academic Affairs indicating an error, the prejudicial basis, or the capricious manner used in evaluating his or her performance. In all cases, this step must be taken no later than 5 business days beyond the applicable 10th week deadline indicated in the previous paragraph.

## **Academic Standing: Good Standing, Grade Policy, Probation, Suspension, Dismissal**

### **Good Standing**

A student pursuing graduate level course work who maintains a minimum cumulative graduate grade point average of 3.0 is in good academic standing.

### **Grade Policy: Master of Science in Nursing Program**

A minimum grade of 77% (C+) is required in all graduate course work except for capstone requirements (thesis or scholarly project or comprehensive examination). If a grade lower than C+ is earned, these courses must be repeated in order to enroll in subsequent nursing courses. Students must have a cumulative grade point average of at least 3.0 (B) to receive the Master of Science in Nursing degree. For capstone requirements, students must achieve a passing grade (P) at a level equivalent to a B or higher.

Any student receiving two (2) grades of C or lower in the original attempt of all required graduate course work, will no longer be able to continue in the MSN program.

A student may attempt only one graduate course twice in the MSN program. An attempt is defined as being enrolled in a course beyond the twenty-fifth class day. Receiving a grade of C or lower or a W (Withdrawal) in the original attempt of any graduate course will constitute an attempt.

### **Grade Policy: Post-Masters Nurse Practitioner Program**

A minimum grade of 77% (C+) is required in all post-masters course work. If a grade lower than C+ is earned, the course must be repeated in order to complete the program.

Any student receiving two (2) grades of C or lower in the required post-masters course work, will no longer be able to continue in the post-masters program.

A student may attempt one nursing course twice in the post-masters program. An attempt is defined as being enrolled in a course beyond the twenty-fifth class day. Receiving a grade of C or lower or a W (Withdrawal) in the original attempt of any nursing course will constitute an attempt.

### **Probation**

Academic Probation occurs when a student's cumulative grade point average for Otterbein College graduate course work is below a 3.0. Students placed on Academic Probation are required to meet the academic requirements of their probation and be in good standing within two terms of enrollment.

## **Suspension**

Suspension occurs when a student earns less than a 3.0 term graduate grade point average while on Academic Probation. A student will also be suspended when failing to gain good standing in the prescribed two terms. A student may apply for readmission after remaining out of school for at least one year. Graduate level credits earned at another school while a student is under academic suspension cannot be applied toward graduation at Otterbein. All readmission applications must be submitted to the Office of Graduate Programs and acted upon by Academic Council. Other information or steps may be required prior to consideration for readmission as determined by Academic Council. Readmission is not guaranteed. A student may reapply only once.

## **Dismissal**

Dismissal occurs when a student is suspended for the second time or when a suspended student's readmission is denied by Academic Council. Dismissal is permanent.

# **ACADEMIC PROGRESSION**

After a student has been admitted to the graduate program, continuous progress toward completion of the degree is expected. Students who do not enroll in required graduate courses for three consecutive quarters, excluding summer, will be required to submit an updated *Application for Admission* form to the Office of Graduate Programs if they desire to return to the program. Also, updated transcripts must be submitted if additional college or university courses were taken during the year of absence from Otterbein College. These materials must be reviewed by the Director of Graduate Studies in Nursing and/or the Program Directors before permission for re-enrollment in graduate courses is granted.

Students who have not been enrolled for three consecutive quarters, excluding summer, must follow the curriculum in place at the time of their return.

The time limit for the completion of graduate course work is six years for the Master of Science in Nursing degrees and 3 years for the Post-Masters Nurse Practitioner certificate. The time limit is computed from the first date credit is recorded on the college transcript until the program curriculum requirements are completed. Petitions requesting extension of the time limit may be submitted to the Nursing Curriculum Committee for consideration. Extensions are only considered if there is adequate and unusual cause beyond the control of the student for failure to meet the time limit policy.

## **Academic Appeals**

Through the Academic Council, which is a standing committee of the College Senate, an avenue for appealing academic policies is provided all students. Details regarding the appeal process are available from the Office of Academic Affairs. Minutes of past Academic Council meetings are on file in the library.

## **Commencement**

The College has one commencement ceremony. It is held in early June and all graduates (Summer, Autumn, Winter and Spring) are invited to participate. In recent years, guest seating has been limited to 7 tickets per graduate.

To participate in either ceremony, a student must:

1. complete all academic degree requirements, and

2. request and submit a fully signed Application for Degree, and
3. submit any additional required paperwork as specified in the Application for Degree, and
4. meet all outstanding financial obligations.

As the commencement ceremony approaches, detailed information will be sent to all students who have applied for graduation. This same information is available at any time on the Registrar's website, [www.otterbein.edu/registrar](http://www.otterbein.edu/registrar).

## Transcripts

Copies of official transcripts may be obtained for a nominal fee from the Registrar's Office. An official transcript will not be made available when there is an outstanding bill or a loan in default.

# TUITION & FINANCIAL ASSISTANCE

## Schedule of Fees

Academic Year 2001-02 (*Fees are adjusted annually to reflect current costs.*)

### Full-time Students On-Campus

Tuition .....	\$5,976/quarter
Tuition .....	\$17,928/academic year

### Part-time Students

Undergraduate .....	\$215/cr.hr.
Graduate – MSN, PM/NP, MAE, MAT .....	\$225/cr.hr.
MBA .....	\$245/cr.hr.

### Special Fees

Credit by Examination (per credit hour) .....	\$25
MSN Capstone (Thesis, Scholarly Project, Comprehensive Exam).....	\$50/cr.hr.
Late Registration .....	\$50/\$75/\$100
Overload per credit hour .....	\$215
Transcript .....	\$1/\$5
Returned check charge .....	\$25
Account escheatment fee .....	\$30

The schedule of fees listed above is not intended to be all inclusive. Please contact the Business Office for information on other fees.

Otterbein reserves the right to change these rates within the period covered by this catalog.

## Payment of Fees

Fees and charges are payable at the Business Office prior to the start of each term.

Term	Due
Autumn	August 15
Winter	December 15
Spring	March 15
Summer	June 15

At the time a student formally registers for classes by signing and submitting the appropriate registration forms to the Registrar's Office, the student agrees to assume financial responsibility for any charges and/or fees as posted to his/her student account and agrees to abide by the official college policies regarding withdrawal from the College. The student also agrees to assume the responsibility for understanding the College's official policy concerning schedule changes and satisfactory academic progress, which may result in additional charges or the loss of eligibility for certain types of financial aid. It is considered the student's responsibility to understand how these changes can affect his/her financial situation with regard to financial aid eligibility.

All accounts not paid in full by the first day of each term are subject to a late payment fee of \$25 in addition to monthly interest at a rate of 1.5 percent per month. Loan funds or any other sources of financial aid not received by the first day of each term are subject to late charges and interest. Therefore, all loans should be applied for prior to July 1 to help ensure timely receipt.

All accounts must be paid in full in order for students to enroll in succeeding terms or to receive copies of certificates, diplomas and transcripts. Otterbein reserves the right to recover all costs involved with the collection and/or litigation of delinquent accounts.

If an account must be sent to collection or litigation due to nonpayment of the outstanding balance, the College reserves the right to demand payment in full of subsequent terms of enrollment, prior to the beginning of each term to ensure enrollment. The College reserves the right to cancel the registration of any student if the balance due from a previous term remains unpaid at the start of a subsequent term.

The College reserves the right to demand payment in the forms of a certified check, money order, cash, or credit cards in the event that one or more checks have been returned unpaid for any reason.

## **Fee Payment Plans**

In recognition of the fact that many adult students must carefully plan their finances to manage a household budget, two convenient payment plans are available. Both plans are an alternate to paying all fees by the first day of each term. Forms for these two payment plans are available in both the Registrar's Office and the Office of Graduate Programs. If you choose to use one of these plans, please make arrangements before the beginning of the quarter. MasterCard, Visa, and Discover are accepted.

1. *Three-Part Payment Plan*

You may divide your tuition into three payments. At least one third of your tuition will be due by the first day of class. The remaining balance will be payable in two payments due one month apart. There is a \$15 quarterly handling charge for this payment option.

2. *Deferred Payment Plan*

If you qualify for your company's tuition reimbursement program, this plan will allow you to defer most of your tuition until the end of the quarter. There is a \$25 quarterly service charge for this payment option.

## **Refund Schedule for Tuition, Room, and Board Charges**

A refund schedule has been established for those students who withdraw from the College. Application fees, laboratory fees, tuition deposit, and other similar charges

are not refundable. The basic refund for Autumn, Winter and Spring quarters is:

<i>Withdrawal received in writing or in person by 8 p.m. on the Monday following the first week of the quarter</i>	<i>100% of fees due or paid less nonrefundable enrollment deposit</i>
<i>Withdrawal received in writing or in person by 8 p.m. on the Monday following the second week of the quarter</i>	<i>70% of fees due or paid</i>
<i>Withdrawal received in writing or in person by 8 p.m. on the Monday following the third week of the quarter</i>	<i>60% of fees due or paid</i>
<i>Withdrawal received in writing or in person by 8 p.m. on the Monday following the fourth week of the quarter</i>	<i>40% of fees due or paid</i>
<i>Withdrawal received in writing or in person by 8 p.m. on the Monday following the fifth week of the quarter</i>	<i>20% of fees due or paid</i>
<i>Withdrawal received in writing or in person by 8 p.m. on the Monday following the sixth week of the quarter</i>	<i>10% of fees due or paid</i>
<i>Withdrawal after the sixth week of class</i>	<i>No refund</i>

*All financial aid recipients who receive a refund as a result of withdrawal may be subject to a Title IV refund calculation. The allocation of funds must follow those outlined by federal regulations.*

The official refund schedule for Summer Session, interterm classes and workshops will be published in the appropriate schedule of classes.

**Adjustments to full-time charges are made only during the add/drop period if a student adjusts his/her schedule. No adjustments to full-time charges are made after the add/drop period unless a student withdraws from the College entirely.**

## **Financial Aid**

Financial aid for graduate students is limited. Information about loans may be obtained from the Financial Aid Office located in the lower level of the Administration building on the corner of W. College and Grove Street. Sigma Theta Tau, Kappa Lambda chapter offers eligible students an opportunity to apply for an annual scholarship offered by the chapter. Students may apply for Professional Nurse Traineeship funds from the Department of Nursing to cover tuition costs. Information on other available scholarship funds may be obtained from the Department of Nursing.

# CAMPUS LIFE

As within any community environment, it is necessary that guidelines and regulations be established to protect the rights and privileges of all individuals. These regulations are developed by the college community and published in the *Campus Life Handbook*. Copies of this publication can be obtained by writing to the Office of Student Affairs.

## Community Service

The mission of Otterbein College Community Service is to develop partnerships with the local community that engage Otterbein students, faculty and staff in high quality community service learning experiences and meet the identified needs of these communities.

Community Service Learning emphasizes a greater multicultural understanding, promotes social justice through community development, increases student learning and fosters a lifelong commitment to service. These goals are met by sponsored programs in the topical areas of: AIDS; Senior Citizens; Literacy; Environment; Hunger and Homelessness; Mentoring; Special Needs of Children, Youth and Adults; and Advocacy.

## Counseling-Academic

You will have a faculty member as your individual advisor. This advisor will help you with the decisions concerning courses and class scheduling.

## Diversity

The Office of Ethnic Diversity is directed by the Assistant Dean of Students/Coordinator of Ethnic Diversity. The Office of Ethnic Diversity was established to effectively serve the needs of people of color and to increase the diversity of the campus community. The office strives to demonstrate that cultural and racial differences are valuable dimensions of the Otterbein campus which enhance the living/learning environment and enrich the Otterbein Community. In an effort to assist faculty, staff, and students of color in finding a sense of community belonging, the Office of Ethnic Diversity works with other campus offices, programs, and organizations to sponsor speakers, workshops, and multicultural activities throughout the year.

## Cultural Activities

Throughout the year, there will be many opportunities to attend outstanding lectures, concerts and exhibits delivered and performed on campus by both on-campus and off-campus scholars and artists. In addition, a wide variety of cultural activities is available in the city of Columbus.

# COLLEGE REGULATIONS

## Alcohol and Other Drugs

The use of alcoholic beverages is not permitted on campus, in campus buildings, or in fraternity and sorority houses. In addition, the State of Ohio Liquor Control law prohibits the purchase, possession, or consumption of alcoholic beverages or beer by persons under the age of 21 years. Furthermore, the City of Westerville, in which Otterbein is located, is legally dry under local option.

The Department of Nursing will follow college policy prohibiting the illegal possession, use or distribution of drugs and/or alcohol by students on college property. Violators will be prosecuted in accordance with applicable laws/ordinances and will be subject to disciplinary action by the college in conformance with college policy. (See Otterbein College *Campus Life Handbook*)

## Plagiarism and Cheating\*

It is necessary to ascertain with accuracy an individual's strengths and weaknesses in order to prepare a proper academic program for students and to evaluate their work. Thus, the "high standard of personal integrity" in the classroom means that an individual will not receive credit for work which is not their own.

In the taking of examinations, any attempt to receive assistance from persons, papers, or printed materials without the permission of the faculty member constitutes dishonesty. This definition applies not only to activities within the examination room, but also any attempt to obtain beforehand copies of examination questions without the faculty member's consent, including attempts to obtain them from students taking the exam at an earlier time during the year. In short, all such unauthorized procedures constitutes dishonesty. A student who willingly provides assistance not condoned by the College to another student is also in violation, whether or not the student providing the assistance has completed the examination.

In preparing essays, reports, and other out-of-class projects, any use of the words or ideas of someone else as though they were one's own constitutes plagiarism. This definition applies to the use of both printed and unprinted sources, including the work of other students or faculty. To avoid plagiarism, all borrowed materials must be fully documented. Direct quotations, however small, must be placed in quotation marks or indented beyond the regular margins, and their sources must be clearly identified. Ideas or arguments not directly quoted but paraphrased must also be documented; merely altering the wording does not make their substance a student's own work. Facts, formulas, and other types of information which are widely known and considered common knowledge in a field do not always require documentation, but a student may not falsely claim the independent derivation or observation of such materials, nor borrow without acknowledgment someone else's special arrangement or use of it. When in doubt, the student should consult a member of the faculty. If acceptable methods of documenting borrowed materials are not clear, the student is to consult beforehand with the faculty member who will receive the finished work.

The use of an identical or nearly identical piece of work to fulfill requirements in more than one course without the knowledge of the faculty members involved constitutes dishonesty. If a student wishes to prepare a single piece of work for more than one course, the written permission of both faculty members must be secured beforehand. If

a student wishes to submit a revised version of an earlier piece of work, written permission must be secured beforehand and the earlier version must be submitted along with the final version. When in doubt, a student should check with the faculty member.

Where evidence indicates a violation of this standard, action pertaining to a given course grade or removal from class participation may be taken at the discretion of the professor, but only after consultation with the student. The student may appeal such action through the Vice President for Academic Affairs to the Appeals Council.

The professor is encouraged to submit evidence of cheating and plagiarism to the confidential file maintained in the office of the Vice President for Academic Affairs. A second violation will be reviewed by the Judicial Council and may subject the student to suspension or dismissal as determined by the Council.

Decisions of the Judicial Council are subject to appeal to the Appeals Council according to the procedures in Article VII of the College Bylaws.

*\* Taken from the Otterbein College Campus Life Handbook.*



# COURSE DESCRIPTIONS

## **NURS 600 Theoretical Perspectives in Nursing**

**3 hrs.**

Examines nursing conceptual models and theories and their relationship to research and clinical practice. Includes content on process of critical thinking in nursing; process of concept formulation and theory building; descriptions of selected nursing theories, models and concepts; application of nursing theories to nursing practice; and process of analysis and evaluation of nursing conceptual models and theories. (Class 3 hrs/wk)

## **NURS 612 Advanced Professional Nursing Issues**

**3 hrs.**

Examines major professional, ethical and social/cultural issues impacting advanced nursing practice. Focuses on the various role components of nursing leaders as advanced practice nurses, nurse educators, or nurse administrators. Includes theories and research related to professional, ethical and social/cultural issues of advanced nursing practice. (Class 3 hrs/wk)

## **NURS 615 Family Theory**

**3 hrs.**

A study of current and historical issues that influence the health of the modern American family. Discussion of social, economic, cultural and political factors that shape family health. Examines various theoretical and conceptual perspectives relating to the family using pertinent empirical research. Emphasis will be on health promotion within the family system. (Class 3 hrs/wk)

## **NURS 620 Health Care Delivery Systems**

**3 hrs.**

Examines the organization and delivery of health services in the United States. Includes current organizational patterns for health care delivery, health care reform issues, financing mechanisms, health care cost containment, distributions of health professionals, managing quality, health care public policy, and future trends. (Class 3 hrs/wk)

## **NURS 632 Research Methods and Statistical Analysis for Nursing Research**

**3 hrs.**

Examines the basic concepts, strategies, and procedures which are used in analyzing and conducting nursing research. Emphasis will be on quantitative research methods and statistical analysis of data. Apply computer technologies currently useful in conducting nursing research. Prereq: Math 230: Elementary Statistics or equivalent; NURS 450: Nursing Research or equivalent; computer access. (Class 3 hrs/wk)

## **NURS 634 Analysis and Development of Nursing Research**

**3 hrs.**

Critically analyze current nursing research impacting clinical practice. Explore qualitative methods used in nursing research. Apply quantitative and/or qualitative methods to develop a research proposal related to nursing practice. Examine strategies for incorporating research into nursing practice. Prereq: NURS 632 (Class 3 hrs/wk)

## **NURS 640 Educational Program Development & Evaluation**

**3 hrs.**

Examines basic learning theories, learning styles, and teaching methods. Focuses on planning, developing, implementing and evaluating educational programs. Utilizing relevant theories and research, students will design selected nursing and/or health

related programs, including needs assessment, objectives, content, instructional methods/materials, and evaluation. (Class 3 hrs/wk)

**NURS 650 Nursing Service Administration I**

**5 hrs.**

Examines the administrative processes of nursing service management in selected organizational settings. Includes selected theories/concepts, research, nursing service philosophy, strategic planning, decision-making, organizational structures, budgeting, staffing, legal and ethical administrative issues, and social, political and economic influences on nursing administration. (Class 4 hrs/wk; Management Project 3 hrs/wk)

**NURS 655 Nursing Service Administration II**

**5 hrs.**

Examines the quality management, information analysis, financial management, and human resource development processes of nursing service administration in selected organizational settings. Includes selected theories/concepts, research, leadership, motivation, staff development and appraisal, information systems, quality improvement, costs containment, legal and ethical administrative issues, and social, political and economic influences on nursing administration. Prereq: NURS 632, NURS 640, NURS 650. (Class 4 hrs/wk; Management Project Implementation/Evaluation under guidance of masters prepared nurse preceptor 3 hrs/wk) This course is a sequential course and should be taken the quarter prior to NURS 660.

**NURS 660 Nursing Administration Practicum**

**5 hrs.**

Involves observation, participation and practice in nursing service administration in a health care organization or other appropriate health related setting. Focus is on the role and function of the nurse administrator, theory and research related to the nurse administrator role, and issues related to nursing administration. Includes a three hour weekly seminar and six hours of clinical practice with a selected masters prepared nursing administrator preceptor in a health care delivery system or other appropriate health related setting. Prereq: NURS 612, NURS 650, NURS 655. (Seminar 3 hrs/wk; Clinical 6 hrs/wk)

**NURS 665 Nursing Administration Scholarly Project**

**3 - 5 hrs.**

Provides students majoring in Nursing Service Administration who choose the Scholarly Project option the opportunity for integrating theory, research and nursing administration. Requires students to complete a selected project according to the graduate nursing program guidelines. Prereq: NURS 600, NURS 632, NURS 640, NURS 655, BADM 500, BADM 600.

**NURS 666 Clinical Pharmacology and Therapeutics**

**4 hrs.**

Presents the fundamentals of pharmacokinetics and pharmacodynamics and the pharmacology of drugs affecting a) infectious disease; b) cardiovascular and respiratory disease; c) gastrointestinal disease; d) endocrine and metabolic disease; e) rheumatic disease; f) neurological and psychological diseases; g) diseases of the eye; h) skin disease; and i) general disorders. Includes client education, essentials of drug action, clinical usage of select drugs and rationale for drug therapy by relating the physiologic factors of disease processes to drug mechanisms. Prereq or concurrent: L SC 500. (Class 3 hrs/wk)

**NURS 667 Nursing Administration Comprehensive Examination** **3 hrs.**  
Provides students majoring in Nursing Service Administration who choose the Comprehensive Examination option the opportunity for synthesizing content from graduate coursework in responding to exam questions. This examination will be conducted according to the graduate nursing program guidelines. Students may take comprehensive exams concurrently with a core or an elective course after all other course requirements have been completed.

**NURS 670 Advanced Health Assessment** **4 hrs.**  
Builds on basic physical assessment concepts and addresses the comprehensive health assessment of adults. Focuses on communicating with clients and families; assembling a complete health assessment data base; analyzing the data; and establishing an accurate assessment of the adult client's health status. Includes all body systems but special emphasis will be placed on cardiovascular, genitourinary, gastrointestinal, respiratory, and neurological assessment. Addresses family, cultural, psychosocial, and socioeconomic assessments. Provides students with the opportunity for health assessment clinical experience under the guidance of a master's prepared advanced practice nurse or physician preceptor. (Seminar 3 hrs/wk; Clinical 3 hrs/wk)

**NURS 675 Nurse Practitioner Scholarly Project** **3 - 5 hrs.**  
Provides students majoring in Adult or Family Nurse Practitioner who choose the Scholarly Project option the opportunity for integrating theory, research, and advanced nursing practice. Requires students to complete a selected project according to the graduate nursing program guidelines. Prereq: NURS 600 or NURS 615, NURS 632, NURS 706.

**NURS 677 Nurse Practitioner Comprehensive Examination** **3 hrs.**  
Provides students majoring in Adult or Family Nurse Practitioner who choose the Comprehensive Examination option the opportunity for synthesizing content from graduate coursework in responding to exam questions. This examination will be conducted according to the graduate nursing program guidelines. Students may take comprehensive exams concurrently with a core or an elective course after all other course requirements have been completed.

**NURS 680 Adult Health Care I** **5 hrs.**  
Examines advanced nursing practice strategies for healthy adults and those with chronic health problems within a caring framework. Focus is on health promotion/maintenance, health risk assessment, and chronic symptom management of adult clients of various ages, socioeconomic status, and cultures within the context of families, groups and communities. Analyzes concepts and theories from nursing and related disciplines for application in assessing, planning, implementing and evaluating innovative nursing strategies for adult clients across the adult life span. Includes clinical experience in ambulatory care facilities/clinics, home health care agencies, community agencies, nursing homes or extended care facilities servicing urban, rural and underserved adult populations. Prereq: NURS 670, L SC 500 (Class 4/hrs/wk; Clinical 3 hrs/wk)

**NURS 685 Adult Health Care II****5 hrs.**

Examines advanced nursing practice strategies for adult clients with acute health problems within a caring framework. Focus is on health maintenance/restoration, health risk assessment and acute symptom management of adult clients of various ages, socioeconomic status, and culture within the context of families, groups and communities. Analyzes concepts and theories from nursing and related disciplines for application in assessing, planning, implementing and evaluating innovative advanced nursing strategies for adult clients across the adult life span. Includes clinical experience with adult clients in a variety of acute care settings, such as emergency rooms, oncology units, critical care units, and general medical-surgical units servicing urban, rural, and underserved adult populations. Prereq: NURS 632, NURS 640, NURS 680. (Class 4 hr/wk; Clinical 3 hrs/wk) This is a sequential course and should be taken the quarter prior to NURS 690.

**NURS 690 Adult Health Care Practicum****5 hrs.**

Provides student with individually planned clinical experience under the guidance of an advanced practice nurse in an adult health setting. Clinical experience is available in a variety of health care agencies, corporations and/or education institutions. Includes a weekly seminar focusing on the synthesis of theory and practice in examining issues and problems related to advanced practice nursing roles. Prereq: NURS 612, NURS 680, NURS 685. (Seminar 3 hrs/wk; Clinical 6 hrs/wk)

**NURS 695 Adult Health Care Scholarly Project****3 - 5 hrs.**

Provides students majoring in Adult Health Care who choose the Scholarly Project option the opportunity for integrating theory, research, and advanced nursing practice. Requires students to complete a selected project according to the graduate nursing program guidelines. Prereq: NURS 600, NURS 632, NURS 640, NURS 670, NURS 685, L SC 500.

**NURS 697 Adult Health Care Comprehensive Examination****3 hrs.**

Provides students majoring in Adult Health Care who choose the Comprehensive Examination option the opportunity for synthesizing content from graduate course work in responding to exam questions. This examination will be conducted according to the graduate nursing program guidelines. Students may take comprehensive exams concurrently with a core course or an elective course after all other course requirements have been completed.

**NURS 698 Graduate Level Independent Study in Nursing****1 - 5 hrs.**

This course is designed for the graduate student who wishes to investigate a special nursing issue in depth under the guidance of one specific faculty member. Issue specific content, objectives and evaluation criteria are mutually determined by the faculty member and the student.

**NURS 699 Special Topics in Health Care****3 hrs.**

Explores an important topical issue related to health care. Focuses on identifying the key components of the issue by examining the scientific literature and by reflecting on current health care practice. At the graduate level there is an additional focus on analyzing and synthesizing the available theory and research about the topic and applying it to past, present, and future health care practice. Special topic offerings will vary each year and include (but not limited to) Introduction to Parish Nursing; Advanced Parish Nursing; Complementary Health Therapies; Computer Applications in Nursing; Violence and Interprofessional Approaches for Resolution, and Native American Culture and Health Practices.

**NURS 700 Thesis****3 - 5 hrs.**

Provides students who choose the thesis option the opportunity for systematically investigating selected research problems. Requires students to conduct a study and complete a thesis report according to the graduate nursing program guidelines. Prereq: Nursing Service Administration majors: NURS 600, NURS 632, NURS 634, NURS 640, NURS 655, BADM 500, BADM 600. Adult Health Care majors: NURS 600, NURS 632, NURS 634, NURS 640, NURS 670, NURS 685, L SC 500. Adult Nurse Practitioner majors: NURS 600, NURS 632, NURS 634, NURS 706. Family Nurse Practitioner majors: NURS 615, NURS 632, NURS 634, NURS 706.

**NURS 701 Adult Nurse Practice I****7 hrs.**

This course addresses diagnosis and management of common, acute and chronic health problems of adults. Content includes the application of theories and principles from the physical and behavioral sciences necessary for decision-making and clinical management for primary care with adults. This course is a 7 credit hour course. The didactic component is comprised of 5 hours of class weekly. Approximately 16 hours per week are spent in clinical practice with a preceptor. Prereq: L SC 500, Prereq or concurrent: NURS 666, NURS 670.

**NURS 703 Adult Nurse Practice III****7 hrs.**

This course focuses on the diagnosis and management of complex, multidimensional health problems experienced by adults. Emphasis will be on health care problems that require collaboration and/or referral. Included will be the continued acquisition of nurse practitioner skills and the ability to discriminate between independent and collaborative functions. This is a 7 credit hour course. The didactic component is comprised of 5 hours of class weekly. Approximately 16 hours per week are spent in clinical practice with a preceptor. Prereq: NURS 701.

**NURS 705 Family Nurse Practice I: Pediatric Primary Care****7 hrs.**

This course addresses diagnosis and management of common, acute and chronic health problems of children. The focus is on health promotion and health maintenance of children (i.e., newborns through adolescents) within the context of families, schools, and communities. Students will utilize research and theories from nursing and related disciplines in the assessing, planning, implementing and evaluating care of children. Clinical experiences include practice in primary care settings that serve children and their families. Prereq: NURS 701 (Class/seminar 6 hrs/wk; Clinical 15-16 hrs/wk)

**NURS 706 Family Nurse Practice II: Primary Care of Women** 7 hrs.

This course addresses health promotion for women and the diagnosis and management of common gynecologic, pre-natal problems. Content includes the application of selected theories and principles from the physical and behavioral sciences central to primary care of women. Women's health issues, such as reproduction, contraception, sexuality and fertility will be included. This course is a 7 credit hour course. The didactic component is comprised of 5 hours of class weekly. Approximately 16 hours per week are spent in clinical practice with a preceptor. Prereq: NURS 701.

**BADM 500 Financial Management for Health Care Administrators** 4 hrs.

A study of financial planning and decision-making in health care institutions. Focuses on financial decision-making utilizing available sources of pertinent information and tools. Includes the budgeting process, cost accounting, and management control mechanisms. (Class 4 hrs/wk)

**BADM 600 Managing in Organizations** 4 hrs.

Students explore the human factors of managing the business organization and learn to make managerial recommendations based on theory and practice. Through a multidisciplinary study of behavioral science and organizational psychology, management literature and current topics in human resource management and organizational behavior, students explore such topics as individual and group behavior, organizational design, leadership, change strategies, motivation and business policy ramifications. (Class 4 hrs/wk)

**L SC 500 Advanced Pathophysiology** 4 hrs.

Builds on basic pathophysiology and studies current concepts and theories related to pathological processes occurring across the adult life span. Focuses on concepts of disease processes as related to cellular, immune, cardiovascular, respiratory, renal, neurological and whole body function (Class 4 hrs/wk)

# FACULTY AND ADMINISTRATION

## President of the College

C. Brent DeVore  
B.S.J., Ohio University, 1962  
M.A., Kent State University, 1971  
Ph.D., Kent State University, 1978

## Vice Presidents of the College

Patricia A. Frick  
Vice President for Academic Affairs  
and Academic Dean/Professor of English

Robert M. Gatti  
Vice President for Student Affairs  
and Dean of Students

Stephen R. Storck  
Vice President for Business Affairs  
and Business Manager

Thomas H. Stein  
Vice President for Enrollment

Richard H. Dorman  
Vice President for Institutional  
Advancement

## Department of Nursing

### Chairperson

Dr. Judy Strayer

### Director of Graduate Studies

Dr. Eda Mikolaj

### Director of Distance Learning

Dr. Barbara Cornett

## Program Directors

Dr. Patricia Hodge  
MSN, Adult & Family Nurse  
Practitioner majors  
Post-Masters Adult & Family Nurse  
Practitioner Certificate Programs

Dr. Diane Jedlicka  
MSN, Adult Health Care major

Dr. Eda Mikolaj  
MSN, Nursing Service Administration  
major

## Faculty

Mary Ann Burnam, 1977-  
Professor of Nursing  
B.S., The Ohio State University, 1967  
M.S., The Ohio State University, 1970  
Ph.D., The Ohio State University, 1998

Sharon L. Carlson, 1979-  
Professor of Nursing  
B.S.N., Marquette University, 1964  
M.S.N., University of Missouri, 1978  
Ph.D., The Ohio State University, 1995

Barbara B. Cornett, 1983-  
Professor of Nursing  
B.S., University of Maryland, 1971  
M.S., The Ohio State University, 1976  
Ph.D., The Ohio State University, 1989

Carol M. Engle, 1980-  
Associate Professor of Nursing  
B.S.N., Kansas University, 1962  
M.A., Ball State University, 1972

Patricia F. Hodge, 1989-  
Associate Professor of Nursing  
B.S.N., Boston College, 1973  
M.S.N., University of Pennsylvania, 1977  
Ph.D., The Ohio State University, 1995

Diane S. Jedlicka, 1981-  
Professor of Nursing  
B.S., The Ohio State University, 1972  
M.S., The Ohio State University, 1976  
Ph.D., The Ohio State University, 1997

Teresa W. Julian, 1995- (1987-89)  
Associate Professor of Nursing  
B.S.N., Southeast Missouri State  
University, 1979  
M.S.N., The University of Tennessee,  
Knoxville, 1981  
Ph.D., The Ohio State University, 1987

Mary W. McKelvey, 1984-  
Associate Professor of Nursing  
B.S.N., Tuskegee Institute, 1971  
M.S., The Ohio State University, 1974  
Ph.D., The Ohio State University, 1996

Eda L. Mikolaj, 1990-  
Professor of Nursing  
B.S.N., Saint John College, 1957  
M.S., The Ohio State University, 1962  
Ph.D., The Ohio State University, 1983

Joan M. Pryor McCann, 1991-  
Associate Professor of Nursing  
B.S.N., University of Pittsburgh, 1976  
M.N., University of Pittsburgh, 1978  
M.A., The Ohio State University, 1985  
Ph.D., The Ohio State University, 1995

Barbara H. Schaffner, 1985-  
Professor of Nursing  
B.S.N., University of Cincinnati, 1977  
M.S.N., Indiana University, 1981  
Ph.D., The Ohio State University, 1992

Judy Strayer, 1978-  
Professor of Nursing  
B.S., The Ohio State University, 1960  
B.S.Ed., The Ohio State University, 1967  
M.S., The Ohio State University, 1970  
Ph.D., The Ohio State University, 1979

Marjorie A. Vogt, 1990-  
Associate Professor of Nursing  
B.S.N., Carlow College, 1977  
M.S., The Ohio State University, 1990  
Ph.D., The Ohio State University, 2000





# OTTERBEIN COLLEGE

## Graduate Studies in Nursing Catalog

Autumn, 2001 – Summer, 2003

Academic Calendar	2001-02	2002-03
<b>AUTUMN QUARTER</b>		
Classes Begin	Sept. 10	TBA Jan., 2002
Examination Period	Nov. 19-21	
<b>WINTER QUARTER</b>		
Classes Begin	Jan. 7	
Examination Period	March 18-20	
<b>SPRING QUARTER</b>		
Classes Begin	April 2	
Examination Period	June 10-12	
<b>COMMENCEMENT</b>	June 16	

### SUMMER SESSION

The Summer Session calendar is published in the Schedule of Classes which is available at the Office of Continuing Studies and the Office of the Registrar on or near February 1 each year.

[www.otterbein.edu](http://www.otterbein.edu)

### Nondiscrimination Policy

Otterbein College does not discriminate on the basis of race, religion, age, sex, color, disability, sexual orientation, national or ethnic origin, political affiliation, marital or veteran status in admission of students, educational policies, scholarships and loans, housing, athletics, employment, and other activities. Inquiries regarding compliance with federal nondiscrimination regulations may be directed to the Chairperson of the Affirmative Action Committee; the Vice President for Academic Affairs; or the Director of Human Resources.

### Accreditation

Otterbein College is approved by the the North Central Association of Colleges and Secondary Schools, the American Association of University Women, the American Chemical Society, the Association of American Colleges, the Ohio Board of Regents, the Commission on Accreditation of Allied Health Professionals, the National Association of Schools of Music, the National Council for Accreditation of Teacher Education, the National League for Nursing Accrediting Commission, the Commission on Collegiate Nursing Education, the Ohio Board of Nursing, the Ohio College Association, and the Ohio Department of Education.

The provisions of this Catalog are not to be regarded as an irrevocable contract between the student and Otterbein College. This Catalog has attempted to present information regarding admission requirements and the general rules and regulations of the College in as accurate and up-to-date fashion as possible. This does not, however, preclude the possibility of changes taking place during the academic year. If such changes occur, they will be publicized through normal channels and will be included in the next edition of the Catalog.

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# THE COLLEGE AND THE COMMUNITY

## **Institutional Mission**

The mission of Otterbein College is to educate the whole person in a context that fosters the development of humane values. Otterbein College is a private, church-related, four-year coeducational college that sponsors traditional and continuing education programs of liberal arts and professional education at Baccalaureate and Master's levels. Our commitment is to the liberal arts as the broad base of all learning.

## **Our Philosophy**

Otterbein College seeks to sponsor a program of liberal arts education in the Christian tradition. Characteristic of this educational venture are the efforts to help you become increasingly aware of yourself and responsible within the larger society. The College seeks to encourage serious dialogue so that a variety of lively human beings, demonstrating informed, well-disciplined intellectual abilities along with humane values, will develop to serve within the community.

The fulfillment of these purposes requires you to read well, write well, think clearly, identify ideas, know how to discuss, to listen, to seek data and to have powers of synthesis and creativity. Otterbein seeks to provide you with focal points around which self-education may continue after graduation and with attitudes appreciative of those values reflected in the purposes of the College. In striving for such attitudes, you must see your own specialties in a larger perspective and be prepared with a complement of intellectual skills to join creatively in thoughtful dialogue.

The patterns of academic requirements and nonacademic life are designed to help you share in the goals of the College. For example, Integrative Studies offers you a concrete academic opportunity to develop self-awareness, and social consciousness through the readings, lectures, class discussions and conversations on campus. In such fashion you learn to view your special interests from a broader perspective.

The college major you choose also offers the opportunity to develop informed, well-disciplined intellectual abilities. The major will help provide a focus for your college experiences and will form the foundation for career development.

## **Our History**

Otterbein College was founded (as the Otterbein University of Ohio) in 1847 by the Church of the United Brethren in Christ and named after a co-founder of the Church, Philip William Otterbein, who was a German Reformed pastor and itinerant evangelist. In later years, the Church went through a merger with the Evangelical Association and became the Evangelical United Brethern Church (EUB) and then, through a second merger with the Methodist Church, became the current United Methodist Church. Otterbein was chartered by the State of Ohio in 1849, and granted its first degrees in 1857. It is currently approved by the University Senate of the United Methodist Church. From eight students in 1847, we have grown to a current enrollment of about 2,800.

The College has historically seen its mission centered in a program of liberal arts education in the Christian tradition. While Otterbein has evolved into a comprehensive college, combining traditional liberal arts disciplines and professional programs, the liberal arts remain a foundation for our educational programs.

The evolution to a comprehensive college has been a natural one for Otterbein. As noted in one of the College's early histories, in the first sixty years of the College, "students prepared mainly for teaching, the ministry, and professional careers." Historically, we have viewed liberal arts and preprofessional education as complementary.

Similarly, while Otterbein has always emphasized undergraduate education, the recent decisions to offer graduate degrees are also consistent with our history and mission. The College offered Ph.D. degrees from 1883 to 1895 and M.A. degrees until 1912, and when graduate programs in Education and Nursing were added in 1989 and 1993, one important rationale was that these programs would provide important benefits to the undergraduate curriculum.

In addition to its Church-related heritage and its commitment to liberal arts and professional education, three other features of Otterbein's history deserve special attention.

First, from its founding, and as a reflection of Church practices and policies, Otterbein was intentionally and uncommonly inclusive with respect to women and people of color. Otterbein was among the first coeducational colleges in America, and probably the first college in the United States to be founded as coeducational and to admit women to the same programs of study as male students. Its first two graduates were females. From its opening, Otterbein employed female faculty members, and it was probably the first college to do so. Otterbein was also one of the first three colleges in the United States to be open to students of color, and College historians have argued that it deserves to be considered the first to be founded with that philosophy.

Second, Otterbein has been unique in the development of a governance system that includes many campus constituencies in college decision-making. During the 1850s and 1860s, a number of faculty served as members of the Executive Committee. Since 1946, faculty and students have served in an advisory role on most trustee committees. In September, 1970, the College implemented a new governance system that is an extension of this inclusive heritage and that received much national attention. The new system provided for a single College Senate, composed of faculty, students, administrators, alumni, and trustees; it also added three elected student trustees and three elected faculty trustees as full voting members of the Board.

Third, in more recent history, Otterbein created in 1968 an innovative general education initiative, the Integrative Studies Program. Originally known as the "Common Courses" in the early history of the institution, the Integrative Studies Program was also established, in keeping with the College's spirit of inclusiveness and community, to provide sufficiently broad study of world culture to enable students to understand the continuum of ideas, movements, and patterns which has produced the civilization of the twentieth century. Like our governance system, this program has also received national recognition by the Association of American Colleges (now, the Association of American Colleges and Universities). Recent revisions of the program underscore the themes of coherence, breadth of understanding, and intellectual community.

## About Westerville and Central Ohio

Otterbein College is located in Westerville, Ohio, a suburb of Columbus, the State Capital.

The town of Westerville was only nine years old when Otterbein College was founded in 1847. The fertile lands had been settled earlier by people from New England, New York, and Virginia, and the township surrounding Westerville was named in honor of Blendon, Connecticut. The settlers cleared the land, built their homes, churches, and schools, and then their college. As the township continued to grow, Westerville grew too, but for many decades it was known as the “quiet, peaceful, village.”

Westerville still retains the advantages of a small town while offering the amenities that go with a larger community. At Otterbein you are only a short walk from the shops and restaurants of uptown Westerville with its restored buildings, brick streets, charming gift and antique shops, boutiques and cafes. The town’s many parks provide opportunities for recreation or just relaxation. And nearby you will find lakes where you can sail, water ski and sometimes ice skate.

Columbus, the 16th largest city (675,045) and the 29th largest metropolitan area in the country, is centrally located in Ohio. As the State Capital, Columbus is the eighth fastest growing city in the country. An innovative city, it is known world-wide for the large presence in its economy of progressive businesses and for its quality work force. Corporations with reputations for excellence such as CompuServe, Battelle Memorial Institute, Chemical Abstracts, Nationwide Insurance Enterprise, Worthington Industries and the Limited Inc. call Columbus home. These businesses also provide excellent internship opportunities for Otterbein students.

Recent years have seen an upsurge in arts related events as world class entertainment has come to be the standard for Columbus. The arts and cultural amenities of Columbus rival those of any other major city in the United States.

The art crowd gathers at the Columbus Museum of Art which holds special events throughout the year. Once a month, art lovers flock to the Gallery Hop in the Short North, an eclectic neighborhood of cafes, art galleries, antique shops and boutiques, where local businesses open their doors for late evening visits.

The Columbus Symphony Orchestra, BalletMet, Opera/Columbus and the Columbus Association for the Performing Arts (CAPA) bring world-renowned performances to the area. Also the Martin Luther King Jr. Performing and Cultural Arts Complex showcases African-American exhibits and performances, while The Ohio State University’s Wexner Center for the Performing Arts has emerged as a showplace for avant garde performances. Close at hand lies the Polaris Amphitheatre, bringing concerts of all types to town.

Columbus also supports a variety of theater companies and venues, including the Contemporary American Theatre Company (CATCO), Reality Theatre, Shadowbox Theatre, the Riffe Theatre, the Great Southern Theatre, the Palace Theatre and the Ohio Theatre.

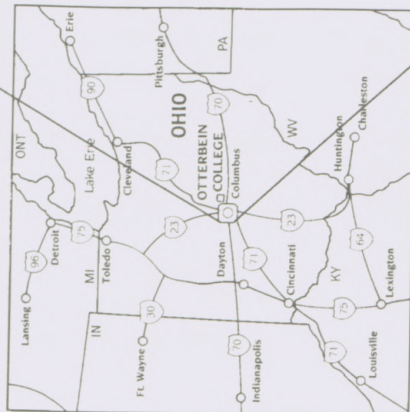
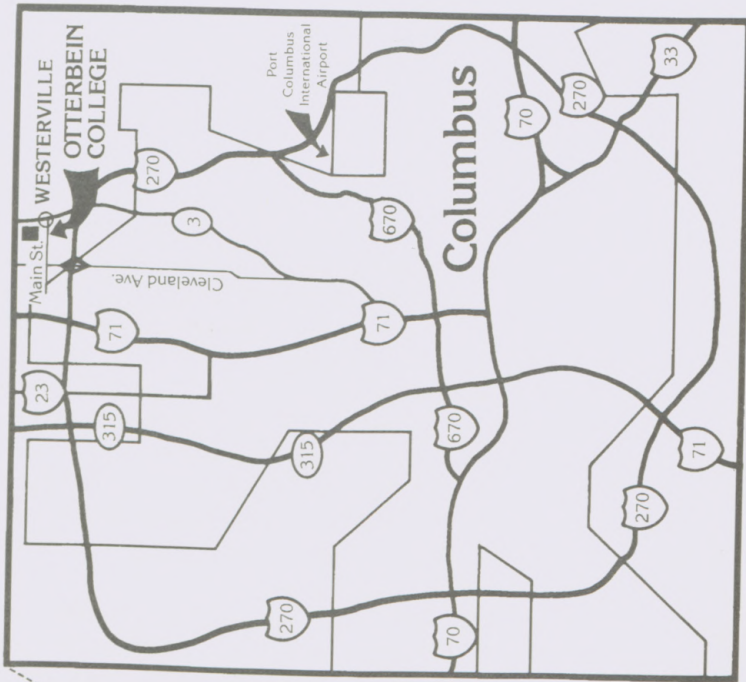
Other attractions in downtown Columbus include the Center of Science and Industry and Thurber House, which is known for its Evening with Authors series, and German Village, the largest restored historical district in the country, with its brick streets, restaurants and gift shops.

The city is also a shopper’s mecca. There’s the multi-level City Center, one of the most successful downtown shopping centers in the nation. There’s also the North

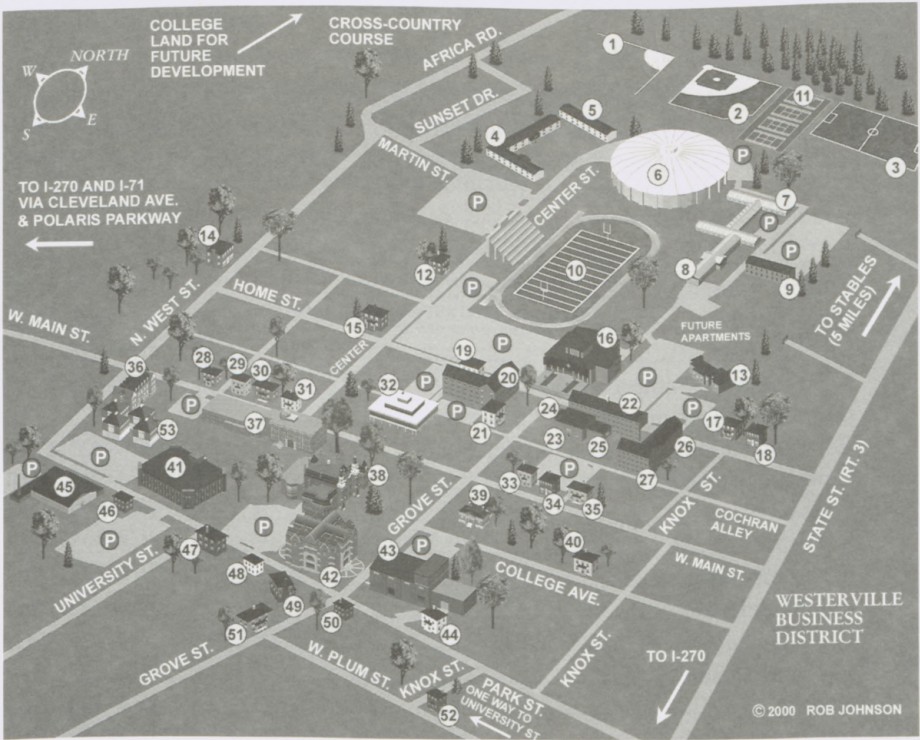
Market, a historic farmer's market plus the many malls around Columbus and the outlying suburbs – including Easton, the newest shopping and entertainment mega-complex. Columbus is also known for its many specialty coffee shops and book stores including many discount book stores.

Professional sports are taking hold in Columbus with the Major League Soccer (MLS) team, the Crew, the Columbus Clippers, the minor league franchise for the New York Yankees, and in 2000 the introduction of the Columbus Blue Jackets hockey team which will play at the new Nationwide Arena.

Dining out is also one of the attractions in Columbus. You can sample cuisine from all parts of the world. Restaurants of all ethnic types are scattered throughout the city and range from fast food to fine French dining and everything in between.







- |   |   |
|---|---|
| 1. Softball field                                 | 29. Staff Housing   |
| 2. Baseball field                                 | 30. Tau Delta Sorority  |
| 3. Soccer field                                   | 31. Hanby House (Ohio Historical Society)                             |
| 4. Davis Hall (Residence Hall)                    | 32. Courtright Memorial Library                                       |
| 5. Davis Hall Annex (Residence Hall)              | 33. Epsilon Kappa Tau Sorority  |
| 6. Rike Physical Education-Recreation Center      | 34. Student Alumni Council House                                      |
| 7. Garst Hall (Residence Hall)                    | 35. Sigma Delta Phi Fraternity  |
| 8. Scott Hall (Residence Hall)                    | 36. Dunlap-King Hall (Residence Hall)                                 |
| 9. Engle Hall (Residence Hall)                    | 37. Schear-McFadden Science Hall                                      |
| 10. Memorial Stadium                              | 38. Towers Hall   |
| 11. Tennis courts                                 | 39. Clippinger Hall — Office of Admission<br>& Financial Aid          |
| 12. International House                           | 40. Zeta Phi Fraternity   |
| 13. Otterbein Health Center                       | 41. Battelle Fine Arts Center   |
| 14. Clements House — President's Residence        | 42. Roush Hall  |
| 15. The House of Black Culture                    | 43. Cowan Hall  |
| 16. Campus Center                                 | 44. Lambda Gamma Epsilon Fraternity                                   |
| 17. Theta Nu Sorority                             | 45. Service Department  |
| 18. Honors House                                  | 46. Otterbein Women's Club Thrift Shop                                |
| 19. Sigma Alpha Tau Sorority                      | 47. Eta Phi Mu Fraternity   |
| 20. Mayne Hall (Residence Hall)                   | 48. Cellar House (College Relations/Advancement)                      |
| 21. Psychology Department                         | 49. Howard House (Development, Alumni Relations,<br>Church Relations) |
| 22. Clements Hall (Residence Hall)                | 50. Hancock House (Communication Department)                          |
| 23. Barlow Business Office/Treasurer's Office     | 51. Pi Kappa Phi Fraternity   |
| 24. Career Development Center — Chaplain's Office | 52. Pi Beta Sigma Fraternity  |
| 25. Chapel  | 53. The Commons (Upperclass student<br>apartments)                    |
| 26. Hanby Hall (Residence Hall)                   |   |
| 27. Student Affairs Office                        |   |
| 28. Tau Epsilon Mu Sorority                       |   |

# Frequently Requested Telephone Numbers

## Academic Offices

Academic Offices are open Monday through Friday from 8:30 a.m. until 5:00 p.m. during the regular academic year with the exception of December when many offices are closed. Summer hours are 8:30 a.m. until 4:00 p.m. although not all offices are open in the summer.

Art.....	614-823-1258
Athletic Training.....	614-823-3529
Black Studies.....	614-823-1267
Broadcasting.....	614-823-1752
Business/Accounting/Economics.....	614-823-1310
Chemistry/Biochemistry.....	614-823-1316
Communication.....	614-823-1752
Computer Science.....	614-823-1218
Education.....	614-823-1214
English.....	614-823-1218
Environmental Studies.....	614-823-1517
Equine Science.....	614-823-1843
Foreign Languages.....	614-823-1361
Health Education.....	614-823-3529
History.....	614-823-1361
Integrative Studies.....	614-823-1659
International Studies.....	614-823-1361
Journalism.....	614-823-1752
Life and Earth Sciences.....	614-823-1517
Mass Communication.....	614-823-1752
Mathematics.....	614-823-1218
Molecular Biology.....	614-823-1517
Music.....	614-823-1508
<b>Nursing.....</b>	<b>614-823-1614</b>
<b>or.....</b>	<b>1-888-749-8550</b>
Physical Education.....	614-823-3529
Physical Science.....	614-823-1316
Physics.....	614-823-1316
Political Science.....	614-823-1361
Pre-Law.....	614-823-1361
Psychology.....	614-823-1615
Public Relations.....	614-823-1752
Religion and Philosophy.....	614-823-1361
Sociology.....	614-823-1837
Sport and Wellness Management.....	614-823-3529
Theatre/Dance.....	614-823-1657
Womens' Studies.....	614-823-1837

## Administrative Offices

Administrative Offices are open Monday through Friday from 8:30 a.m. until 5:00 p.m. during the regular academic year. Summer hours are 8:30 a.m. until 4:00 p.m. Some offices have extended hours throughout the year.

Admission (traditional-age students) .....	614-823-1500
Admission (continuing education students) .....	614-823-1356
Academic Support Center .....	614-823-1921
Athletics .....	614-823-3529
Bookstore .....	614-823-1364
Business Office (billings and payments) .....	614-823-1150
Campus Center .....	614-823-3202
Continuing Studies .....	614-823-1356
Financial Aid .....	614-823-1502
Graduate Programs .....	614-823-3210
Health Center .....	614-823-1345
International Programs .....	614-823-1312
Library .....	614-823-1215
Registrar .....	614-823-1350
Security .....	614-823-1870
Student Affairs (residence life; meal plans) .....	614-823-1250
Veterans .....	614-823-1350

## College Facilities

The Otterbein College physical plant consists of 45 buildings located on a 137 acre campus. There is a mix of old and new buildings, but almost all of the older buildings have been extensively remodeled over the years. Most of the buildings are in excellent repair and they are well suited for the purposes they serve.

The offices and most of the classrooms for the graduate programs are located in Roush Hall, a building constructed in 1993. Adequate parking for commuting students is located nearby.

*Courtright Memorial Library* provides library resources for the entire campus. The library is conveniently located across the street from the Science Building that houses the nursing department and has evening and weekend hours during school sessions. The total collection of the library, as of July 1, 1999, includes 186,345 books, 49,425 government documents, 341,238 microforms, and 1,049 current periodical subscriptions, 5,320 sound records, 3,176 films and video, 735 computer files, and 3,825 other materials such as maps and charts.

The library holdings represent a breadth of subject matter across all of the disciplines at Otterbein College. The library is connected to OhioLINK which gives any patron 24 hour access to any holding in Ohio libraries.

OhioLINK is a growing computer network of libraries and electronic information resources, offering access to nearly 60 research databases and a combined Central Catalog of 6.4 million records from most Ohio universities, colleges, community colleges, and the State Library of Ohio. Its goal is to provide easy access to information and rapid delivery of library materials throughout the state.

*The Otterbein College Bookstore* is located in the Campus Center. Bookstore hours while school is in session are:

Monday	8:30 a.m. – 7:00 p.m.
Tuesday – Friday	8:30 a.m. – 5:00 p.m.
Saturday	10:00 a.m. – 2:00 p.m.

Students may reserve, pre-pay or purchase books on-line at [www.otterbein.bkstr.com](http://www.otterbein.bkstr.com).

## **Otterbein College Governance**

College governance gives students voting rights, along with faculty and administration, on all campus policy and decision-making bodies. In the College Senate, which is the major policy-making body, students sit in equal numbers with faculty and administrators. Students also sit on most councils and committees on campus. All students in good standing are eligible for election to the Senate. Students can also participate in a Student Forum.

The Otterbein College Board of Trustees has legal authority over all actions of the Senate. Three voting student seats and three voting faculty seats are on the 37-member board.

# **ACADEMIC SUPPORT**

## **Academic Advising**

Prior to enrolling at Otterbein, students are assigned a faculty member as their academic advisor. The advising process is an ongoing series of consultations between the student and the advisor. Advising involves both the development and communication of accurate information regarding degree programs, courses, resources, academic policies/procedures and career opportunities intended to help students in achieving their educational goals. Both the advisee and the advisor share the responsibility of being active participants in the advising process. However, the student is responsible for making decisions regarding personal and educational goals and satisfying all graduation requirements.

## **Academic Support Center**

The Academic Support Center provides a variety of academic support services. The Writing Center provides drop-in consultation on writing projects in any subject area at any level. The Center, staffed by students and professionals, is open to all students who want to develop and refine their writing skills. Noncredit individualized assistance from the professional staff is offered in areas such as time management, exam preparation, effective reading techniques, note-taking, and math study skills. The Academic Support Center also facilitates special academic accommodations for students with disabilities.

## **Career Development Center**

The Career Development Center offers free workshops, individual advising, vocational testing, assistance with resume writing and interviewing techniques, and an extensive career library resources to help students plan for and explore future careers.

# MASTER OF SCIENCE IN NURSING PROGRAM

## Curriculum\*

The Master of Science in Nursing Program (MSN Program) at Otterbein provides the baccalaureate nurse an opportunity to synthesize knowledge and develop skills for advanced nursing practice, teaching, management, and research. Students may major in Nursing Service Administration, Adult Health Care, Adult Nurse Practitioner or Family Nurse Practitioner. Post-Masters Adult Nurse Practitioner and Family Nurse Practitioner Certificate Program courses are available for students who want to prepare for the Certification Exams. (For additional details, see section on post-masters programs in this catalog.) An RN to MSN program is also available (See Undergraduate course catalog for details). With the exception of the nursing service administration courses, graduate courses are offered via interactive television and the Internet to four distance sites: Central Ohio Technical College, Hocking College, Southern State Community College and Washington State Community College.

## Curriculum Objectives

Upon completion of the Master of Science in Nursing Program, the graduate will be able to:

1. Synthesize knowledge from nursing and relevant fields of study as a basis for advanced nursing practice.
2. Use the nursing process to perform the independent, collaborative and multi-faceted functions of the advanced practice nursing role.
3. Demonstrate critical thinking when making decisions regarding the delivery of quality, cost effective health care.
4. Analyze the legal, political, ethical, social, cultural, financial and professional functions of the advanced practice nursing role.
5. Examine health issues and health care delivery systems and their implications for nursing.
6. Provide nursing leadership within the health care delivery system in advanced practice roles, including client advocate and change agent.
7. Integrate caring behaviors and patterns into an area of advanced nursing practice.
8. Extend the body of nursing knowledge through systematic inquiry.

## NLNAC Statement

\*National League for Nursing Accrediting Commission (NLNAC), located at 51 Broadway, New York, NY 10006, is an informational resource for the nursing program (e.g. tuition, fees and length of programs). The telephone number is 1-800-669-9656.

## Summary of Curriculum Requirements

The Master of Science in Nursing Program curriculum requirements in the four majors are as follows:

	Credit Hours			
	NSA	AHC	ANP	FNP
Core Nursing Courses	21-22	18-21	12	12
Specialty Core Courses	8	8-12	12	12
Specialty Courses	<u>18-20</u>	<u>18-20</u>	<u>24-26</u>	<u>31-33</u>
	47-50	47-50	48-50	55-57

- |                                       |                                    |
|---------------------------------------|------------------------------------|
| 1. Nurse Service Administration (NSA) | 3. Adult Nurse Practitioner (ANP)  |
| 2. Adult Health Care (AHC)            | 4. Family Nurse Practitioner (FNP) |

### Nursing Service Administration (NSA) Major

#### Graduate Nursing Core

<input type="checkbox"/> N600	Theory	3 cr
<input type="checkbox"/> N612	Advanced Professional Nursing	3 cr
<input type="checkbox"/> N620	Health Care Delivery Systems	3 cr
<input type="checkbox"/> N632	Research Methods	3 cr
<input type="checkbox"/> N634	Analysis & Development of Nursing Research	3 cr
<input type="checkbox"/> N640	Educational Program Development & Evaluation	3 cr
	Elective	<u>3-4 cr</u>
	<b>Total Core</b>	<b>21-22 cr</b>

#### Nursing Service Administration Core

<input type="checkbox"/> BADM 500	Financial Mgt. for Health Care Administrators	4 cr
<input type="checkbox"/> BADM 600	Managing in Organizations	<u>4 cr</u>
	<b>Total NSA Core</b>	<b>8 cr</b>

#### Nursing Service Administration Specialty

<input type="checkbox"/> N650	Nursing Service Administration I	5 cr
<input type="checkbox"/> N655	Nursing Service Administration II	5 cr
<input type="checkbox"/> N660	Nursing Administration Practicum	5 cr
	*Capstone	<u>3-5 cr</u>
	<b>Total NSA Specialty</b>	<b>18-20 cr</b>

\*Capstone

<input type="checkbox"/> N665	Nursing Administration Scholarly Project	3-5 cr
	or	
<input type="checkbox"/> N667	Nursing Administration Comprehensive Exam	3 cr
	or	
<input type="checkbox"/> N700	Thesis	3-5 cr

**Total Nursing Service Administration Major = 47-50 cr**

10/1/99

## Adult Health Care (AHC) Major

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<b>Graduate Nursing Core</b>		
<input type="checkbox"/> N600	Theory	3 cr
<input type="checkbox"/> N612	Advanced Professional Nursing	3 cr
<input type="checkbox"/> N620	Health Care Delivery Systems	3 cr
<input type="checkbox"/> N632	Research Methods	3 cr
<input type="checkbox"/> N634	Analysis & Development of Nursing Research	3 cr
<input type="checkbox"/> N640	Educational Program Development & Evaluation	3 cr
	*Elective	<u>3 cr</u>
	<b>Total Core</b>	<b>18-21 cr</b>

<b>Adult Health Care Core</b>		
<input type="checkbox"/> N670	Advanced Health Assessment	4 cr
<input type="checkbox"/> LSC 500	Advanced Pathophysiology	4 cr
<input type="checkbox"/> *N666	Clinical Pharmacology & Therapeutics	<u>4 cr</u>
	<b>Total AHC Core</b>	<b>8-12 cr</b>

<b>Adult Health Care Specialty</b>		
<input type="checkbox"/> N680	Adult Health Care I	5 cr
<input type="checkbox"/> N685	Adult Health Care II	5 cr
<input type="checkbox"/> N690	Adult Health Care Practicum	5 cr
	**Capstone	<u>3-5 cr</u>
	<b>Total AHC Specialty</b>	<b>18-20 cr</b>

\* Take 1 of 2 courses

\*\* Capstone

<input type="checkbox"/> N695	Adult Health Care Scholarly Project	3-5 cr
	or	
<input type="checkbox"/> N697	Adult Health Care Comprehensive Exam	3 cr
	or	
<input type="checkbox"/> N700	Thesis	3-5 cr

**Total Adult Health Care Major = 47-50 cr**

9/1/99  
4/4/00  
5/10/01

## Adult Nurse Practitioner (ANP) & Family Nurse Practitioner (FNP) Majors

### Graduate Nursing Core

#### Adult Nurse Practitioner

- N600 Theory 3 cr
- N612 Adv. Professional Nursing 3 cr
- N632 Research Methods 3 cr
- N634 Analysis & Development of Nursing Research 3 cr

**Total Core 12 cr**

#### Family Nurse Practitioner

- N615 Family Theory 3 cr
- N612 Adv. Professional Nursing 3 cr
- N632 Research Methods 3 cr
- N634 Analysis & Development of Nursing Research 3 cr

**Total Core 12 cr**

### Adult Nurse Practitioner & Family Nurse Practitioner Core

- N670 Advanced Health Assessment 4 cr
  - LSC 500 Advanced Pathophysiology 4 cr
  - N666 Clinical Pharmacology & Therapeutics 4 cr
- Total ANP & FNP Core 12 cr**

#### Adult Nurse Practitioner Specialty

- N701 Adult Nurse Practice I 7 cr
  - N703 Adult Nurse Practice III 7 cr
  - N706 Family Nurse Practice II: Primary Care of Women 3-5 cr
- \*Capstone

**Total ANP Specialty 24-26 cr**

#### Family Nurse Practitioner Specialty

- N701 Adult Nurse Practice I 7 cr
  - N703 Adult Nurse Practice III 7 cr
  - N705 Family Nurse Practice I: Pediatric Primary Care 7 cr
  - N706 Family Nurse Practice II: Primary Care of Women 3-5 cr
- \*Capstone

**Total FNP Specialty 31-33 cr**

\*Capstone

- N675 Nurse Practitioner Scholarly Project 3-5 cr
- or
- N677 Nurse Practitioner Comprehensive Exam 3 cr
- or
- N700 Thesis 3-5 cr

**Total ANP Major = 48-50 cr**

**Total FNP Major = 55-57 cr**

9/14/98

4/4/00

5/10/01



## **Graduation Requirements**

A candidate for the MSN degree must meet the following:

1. Complete:
  - a. 47-50 quarter hours of required graduate course work for the NSA major
  - b. 47-50 quarter hours of required graduate course work for the AHC major
  - c. 48-50 quarter hours of required graduate course work for the ANP major
  - d. 55-57 quarter hours of required graduate course work for the FNP major
2. Complete at least 32 quarter hours of course work at Otterbein College for NSA and AHC majors, 33 quarter hours for the ANP major, and 40 quarter hours for the FNP major.
3. Achieve cumulative grade point average of at least 3.0.
4. Successfully complete the capstone requirement (thesis or scholarly project or comprehensive examination). Must achieve a passing grade at a level equivalent to a B or higher.
5. Request an Application for Degree from the Office of the Registrar at least two quarters prior to the quarter in which the degree is to be completed.

## **Residence Requirement**

A student is considered to be in residence when registered for graduate course work offered by Otterbein College. To meet the residence requirement for the Master of Science in Nursing degree, students in Nursing Service Administration, Adult Health Care, and Adult Nurse Practitioner majors must complete at least 32 quarter hours of graduate course work at Otterbein College. Students in the Family Nurse Practitioner major must complete at least 39 quarter hours of graduate course work at Otterbein College to meet the MSN degree residence requirement.

## **Interruption in Attendance/Catalog in Force**

The degree requirements of the college in effect at the time of the student's first enrollment are those which must be met for completion of a degree program. Subsequent changes in degree requirements may be substituted with the approval of the department chairperson or Academic Council, whichever is appropriate.

Students who interrupt their enrollment at Otterbein College or in an Otterbein College approved program for a period of three consecutive quarters or more, not counting summer session, must meet the requirements for graduation as published in the catalog in effect at the time of re-enrollment.

In some instances, changes in departmental requirements must be applied to students who have already enrolled. In such instances, the new requirements will apply in a manner that will not require a student to carry more than a full-time load otherwise not required in any quarter and will not prolong the time required to complete the degree requirements.

# Admission

## Admission Standards: MSN Program

Admission to the Master of Science in Nursing Program (MSN) is open to graduates of institutions of higher education that are fully accredited by appropriate regional accrediting agencies, and NLNAC (National League for Nursing Accrediting Commission) and/or CCNE (Commission on Collegiate Nursing Education) accredited baccalaureate nursing programs. Applicants must hold a current Ohio registered nurse license and give evidence of the intellectual, academic and personal ability to succeed in graduate studies. Admission shall not be denied on the basis of race, religion, age, sex, color, disability, sexual orientation, national or ethnic origin, political affiliation, marital or veteran status.

Applications for admission will be reviewed each quarter by the Nursing Professional Review Committee. The most qualified applicants will be selected on a space-available basis. It may be necessary for some students to take undergraduate courses to meet prerequisites of selected graduate courses.

## Admission Criteria: MSN Program

1. Baccalaureate degree from an institution of higher education that is fully accredited by the appropriate regional accrediting agency.
2. Baccalaureate degree from a NLNAC and/or CCNE accredited program in nursing.
3. Current licensure as a registered nurse in Ohio.
4. Evidence of capacity for graduate study. A minimum cumulative grade point average of 3.0 on a 4.0 scale for all undergraduate course work is required.
5. Satisfactory completion of the Graduate Record Examination (GRE) within the last five years if cumulative undergraduate grade point average (GPA) was less than 3.5 on a 4.0 scale. [Applicants with a cumulative undergraduate GPA of 3.5 or above are not required to take GRE.]
6. Congruence of the applicant's goals with the objectives and resources of the Otterbein College Nursing Department.
7. One year full-time or part-time equivalent nursing work experience within the last five years is required for the NSA and AHC majors. Two years full-time or part-time equivalent nursing work experience within the last five years is required for the ANP and FNP majors.
8. Ability to articulate one's professional goals and express one's self clearly as evidenced by the admission essay.

## **Admission Procedure: MSN Program**

1. Complete a graduate *Application for Admission* form.
2. Request official transcripts from all previous colleges or universities attended to be sent to the Office of Graduate Programs. (All schools, regardless of number of courses taken.)
3. Give a Recommendation Form to two individuals that can support your application to pursue graduate studies. At least one should be from an employer (A recommendation from a current Otterbein graduate student will not be considered). If applicant has been in school during the last five years, the other recommendation should be from a nursing professor.
4. Submit a 2-4 page essay (typewritten) that discusses professional goals and aspirations, reflections and/or experiences that have shaped those goals, and why those goals and aspirations can be achieved in the Master of Science in Nursing Program at Otterbein College.
5. Submit a photocopy of current Ohio RN license. (Write "copy" and draw a diagonal line across it with permanent black ink without obscuring the name, number, or expiration date, and sign the sheet of paper.)
6. Submit official results of the GRE Examination score report (taken in the last five years) if required (see item 5 on Admission Criteria).
7. Optional but strongly encouraged: Schedule an appointment with the Nursing Admissions Advisor in the Office of Graduate Programs for program information.

\* All admission materials including transcripts must be submitted to:  
Office of Graduate Programs  
Roush Hall, Room 208  
Otterbein College  
One Otterbein College  
Westerville, OH 43081

## **Admission Process: MSN Program**

After all admission materials have been received by the Office of Graduate Programs, the completed file will be submitted to the Professional Review Committee in the Department of Nursing for admission consideration. The deadlines for submitting materials for review are: August 15 (Fall quarter admission); December 1 (Winter quarter admission); March 15 (Spring quarter admission); and May 15 (Summer quarter admission). It is the applicant's responsibility to ensure that all materials have been submitted by the appropriate deadlines.

Applicants may be enrolled provisionally for one quarter by submitting transcripts showing completion of BSN degree, *Application for Admission* form and a photocopy of current Ohio RN license while completing the admission process. All materials must be submitted to the Office of Graduate Programs by the deadline date (either August 15, December 1, March 15, or May 15) during the first quarter of enrollment. The

completed application materials are reviewed by the Nursing Professional Review Committee to determine whether the applicant is accepted into the MSN program and may continue to enroll in graduate course work. Questions regarding the application process or admission status should be directed to the Office of Graduate Programs at (614) 823-3210.

### **Credit for Prior Learning: MSN Program**

Master of Science in Nursing Program transfer credit for graduate level course work will be considered if:

- a) The course work is evaluated by the Director of Graduate Studies in Nursing and course faculty.
- b) The transcript and syllabus reflects course work at the graduate level from an accredited graduate nursing program.
- c) The content of the transfer course is equivalent to the course offered in the Otterbein College Master of Science in Nursing Program.
- d) The course has been taken within the previous 5 years.
- e) The course was completed with a grade of B or higher. The actual grade is not transferred and thus will not be included in the Otterbein grade point average.
- f) No more than 15 hours of graduate credit will be accepted as transfer credit.
- g) Graduate course work must be taken at an institution of higher education that is fully accredited by the appropriate accrediting agency and a NLNAC and/or CCNE accredited graduate nursing program.
- h) Proficiency exams are not offered for graduate courses.
- i) Credit for life/professional experiences is not granted for graduate courses.

To request transfer credit, the student must submit the following information to the Director of Graduate Studies in Nursing:

- 1) A letter describing what transfer credit is being sought.
- 2) Syllabus of the graduate course(s) taken at another school(s) for which transfer credit is being sought.

## **Transient Credit**

Students admitted to the nursing graduate program may petition to take appropriate course work in other institutions for credit at Otterbein College. The conditions for approval of course work taken as a transient student in other institutions for graduate credit are as follows:

1. The application for credit earned as a transient student must be approved by the Director of Graduate Studies in consultation with course faculty.
2. The institution offering the work must be accredited and approved for graduate work in nursing.
3. Course work for which credit is requested must be described in the catalog or other official publication of the offering institution.
4. The content of the course must satisfy a requirement (or be a suitable elective) in a degree program of the offering institution which is similar to the Otterbein program.
5. No more than 4 quarter hours of credit earned as a transient student will be approved.
6. The 4 credits earned as a transient student plus any transfer credits approved when the student is admitted to the MSN program cannot exceed 15 quarter hours.
7. Credit will not be recorded until an official transcript or report has been received from the offering institution.

## **Non-Degree Status**

Qualified students with baccalaureate degrees in nursing who do not plan to earn a Master of Science in Nursing degree at Otterbein College may enroll in selected graduate nursing courses on a space available basis for one quarter. Requests for enrollment beyond one quarter must be submitted to the Director of Graduate Studies in Nursing. Non-degree students must pay the same fees as degree seeking students.

Non-degree students must submit the *Application for Admission* form, a registration form, transcripts showing completion of a BSN degree, and a photocopy of current Ohio RN license to the Office of Graduate Programs at (614) 823-3210. Contact the Office of Graduate Programs for application deadline.

## **Visiting Students From Other Institutions**

A nursing student enrolled and in good standing in a graduate nursing program may (on written authorization from the proper official in that institution) enroll in selected graduate nursing courses for transfer of credit. Approval for enrollment as a visiting student in graduate nursing courses must also be given by the Director of Graduate Studies in Nursing and/or Program Directors. The visiting student must meet all the registration requirements for the given course.

Visiting students must complete all the course requirements and examinations and pay the same fees and tuition as Otterbein College students. Visiting students must register on a space available basis.

# POST-MASTERS NURSE PRACTITIONER CERTIFICATE PROGRAMS

## Curriculum

The Post-Masters Adult and Family Nurse Practitioner Certificate Programs at Otterbein provide the nurse an opportunity for advanced nursing practice in adult and family primary care. The coursework prepares students to sit for the American Nurses Credentialing Center Certification Exam for Adult or Family Nurse Practitioner.

## Curriculum Objectives

Upon completion of the Post-Masters Adult or Family Nurse Practitioner Certificate Program, the graduate will:

1. Synthesize theories and research from the physical and behavioral sciences relevant to primary care advanced nursing practice.
2. Incorporate a caring framework in applying the nursing process with healthy families and those with acute or chronic problems.
3. Perform comprehensive health assessments utilizing a research-based practice, principles of problem-oriented data collection, concepts of epidemiology, therapeutic communication, history-taking skills, techniques of assessment and pertinent diagnostic data.
4. Interpret data to identify excesses, norms and deficits of individuals in a variety of health care settings.
5. Perform holistic, continuous, comprehensive and individualized primary health care to clients and families that includes anticipatory guidance appropriate for age/developmental status through the health/illness continuum.
6. Demonstrate critical thinking and diagnostic reasoning skills in clinical decision-making with attention to safety, cost, invasiveness, simplicity, acceptability and efficacy.
7. Implement primary care management strategies with acute and chronic needs and problems
8. Evaluate one's own performance in the independent, collaborative and multifaceted aspects of the advanced practice nursing role in primary care.
9. Examine the legal, political, ethical, financial and professional aspects of the nurse practitioner role.

## Summary of Curriculum Requirements

The Post-Masters Nurse Practitioner Certificate Program curriculum requirements are as follows:

	<b>Credit Hours</b>	
	PM/ANP	PM/FNP
Specialty Core Courses	12 cr	15 cr
Specialty Courses	<u>21 cr</u>	<u>28 cr</u>
	33 cr or equivalent course work	43 cr or equivalent course work

1. Post-Masters Adult Nurse Practitioner (PM/ANP)
2. Post-Masters Family Nurse Practitioner (PM/FNP)

### Post-Masters Adult Nurse Practitioner Program

#### **Post-Masters Adult Nurse Practitioner Core**

<input type="checkbox"/> N666	Clinical Pharmacology & Therapeutics	4 cr
<input type="checkbox"/> N670	Advanced Health Assessment	4 cr
<input type="checkbox"/> LSC 500	Advanced Pathophysiology	<u>4 cr</u>
	<b>Total Core</b>	<b>12 cr</b>

#### **Post-Masters Adult Nurse Practitioner Specialty**

<input type="checkbox"/> N701	Adult Nurse Practice I	7 cr
<input type="checkbox"/> N703	Adult Nurse Practice III	7 cr
<input type="checkbox"/> N706	Family Nurse Practice II: Primary Care of Women	<u>7 cr</u>
	<b>Total Specialty</b>	<b>21 cr</b>

**Total Post-Masters Adult Nurse Practitioner Program = 33 cr or equivalent course work**

4/4/00  
5/10/01

## Admission Procedure: Post-Masters NP Programs

1. Complete a graduate Application for Admission form.
2. Request official transcripts from all previous colleges or universities attended be sent to the Office of Graduate Programs. (All schools, regardless of number of courses taken.)
3. Give a Recommendation Form to two individuals that can support your application to pursue graduate studies. At least one should be from an employer (A recommendation from a current Otterbein graduate student will not be considered). If applicant has been in school during the last five years, the other recommendation should be from a nursing professor.
4. Submit a 2-4 page essay (typewritten) that discusses professional goals and aspirations, reflections and/or experiences that have shaped those goals, and why those goals and aspirations can be achieved in the Post-Masters Adult or Family Nurse Practitioner Program at Otterbein College.
5. Submit a photocopy of current Ohio RN license. (Write "copy" and draw a diagonal line across it with permanent black ink without obscuring the name, number, or expiration date, and sign the sheet of paper.)
6. Submit official results of the GRE Examination score report (taken in the last five years) if required (see item 6 on Admission Criteria).
7. Optional but strongly encouraged: Schedule an appointment with the Nursing Admissions Advisor in the Office of Graduate Programs for program information.

\* All admission materials including transcripts must be submitted to:

Office of Graduate Programs  
Roush Hall, Room 208  
Otterbein College  
One Otterbein College  
Westerville, OH 43081

## Admission Process: Post-Masters NP Programs

After all admission materials have been received by the Office of Graduate Programs, the completed file will be submitted to the Professional Review Committee in the Department of Nursing for admission consideration. The deadlines for submitting materials for review are: August 15 (Fall quarter admission); December 1 (Winter quarter admission); March 15 (Spring quarter admission); and May 15 (Summer quarter admission). It is the applicant's responsibility to ensure that all materials have been submitted by the appropriate deadlines.

Applicants may be enrolled provisionally for one quarter by submitting transcripts showing completion of both a BSN and a MSN degree, *Application for Admission* form and a photocopy of current Ohio RN license while completing the admission process. All materials must be submitted to the Office of Graduate Programs by the deadline date (either August 15, December 1, March 15, or May 15) during the first quarter of enrollment. The completed application materials are reviewed by the Nursing



Professional Review Committee to determine whether the applicant is accepted into one of the Post-Masters NP Programs and may continue to enroll in graduate coursework. Questions regarding the application process or admission status should be directed to the Office of Graduate Programs at (614) 823-3210.

## **Credit for Prior Learning:**

### **Post-Masters Nurse Practitioner Programs**

Post-Masters Nurse Practitioner Programs transfer credit for graduate level coursework will be considered if:

- a. Graduate course work must be taken at an institution of higher education that is fully accredited by the appropriate accrediting agency.
- b. The course work is evaluated by the Program director of the Post-Masters Nurse Practitioner Programs and course faculty.
- c. The transcript and syllabus reflects course work at the graduate level.
- d. The content of the transfer course is equivalent to the course offered in the Otterbein College Post-Masters Nurse Practitioner Programs.
- e. The course has been taken within the previous 5 years.
- f. The course was completed with a grade of B or higher.
- g. A maximum of one clinical course will be accepted for transfer credit.

To request transfer credit, the student must submit the following information to the Program director of the Post-Masters Nurse Practitioner Programs:

- 1) A letter describing what transfer credit is being sought.
- 2) Syllabus of graduate course(s) taken at another school(s) for which transfer credit is being sought.

The Post-Masters Nurse Practitioner Programs offer students the opportunity to obtain proficiency credit for NURS 670, Advanced Health Assessment.

- a. The proficiency exam consists of a written exam on assessment content and the demonstration of a history and physical.
- b. The written exam must be passed before the candidate is eligible to perform the history and physical.
- c. The candidate must achieve a minimum of 80% on both components of the exam.
- d. The candidate may take the proficiency exam only once.
- e. The student must make an appointment with the course coordinator for any component of the exam, at least two weeks prior to the exam date.
- f. The candidate must pre-register in the Nursing Office using the "Proficiency Exam Registration Form", two weeks before the exam date.
- g. A non-refundable fee for the proficiency exam must be paid in the nursing office at the time of pre-registration.