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Spring 2000

### 2000 Spring - Friendly Correspondence Newsletter

Courtright Memorial Library Otterbein University

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# “Friend”ly Correspondence

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The Newsletter of  
Friends of the  
Otterbein College  
Courtright Memorial  
Library  
Volume 2 • Issue 1  
March 2000



## “Who Done It??”

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**EXTRA !! EXTRA !!.. Read A *IL* About I!!...THERE HAS BEEN A  
MURDER.. AND IT'S ALL A MYSTERY!!**

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## This Year's Annual Meeting

By: President, Sylvia Vance

All of you who are Friends of Otterbein's Courtright Memorial Library (or who plan to become Friends), along with any guests you may want to bring, are most warmly invited to come to our annual meeting/fund-raiser on Friday, April 14, 6:30pm at the library. The hour lets you know that it's once again a dinner meeting. The meal will be catered by the Olive Garden—lasagna dinner, with a vegetarian option. The “annual meeting” designation lets you know that there will be an election of officers and some necessary business (see the Bylaws article in this newsletter).

The big news is the evening's entertainment. In the best tradition of “murders in the library,” Mary Pat Knight, Friends program committee chairperson, has been preparing the presentation of “Midnight at the Millennium: A Movie-Murder Mystery.” Written by Tom Szudy, husband of Library Director Lois Szudy, and directed by Pat Kessler, Executive Director of College Relations, the film-oriented play will let Friends see familiar faces in new roles. Come to enjoy the food and the Friends, and buy your dinner reservation to help provide spending money for beyond-the-budget library projects (see that article later in this newsletter).

At last year's annual meeting, Friends who were present formed several discussion groups regarding membership, programs, and fund-raising projects. Many helpful ideas were brought to light. Since then three new committee areas have been set up: Beth Daugherty heads

Membership; Mary Pat Knight, Programs; and Marilyn Day and Joanne VanSant, Fundraising Projects. The impetus from those discussions is still operating, and your president is most grateful to the volunteers who have taken on committee responsibilities.

Special thanks to Mary Pat and Lois for the arrangements for the fine program featuring Common Book author Alex Kotlowitz in November. Thanks, too, to the ad hoc Bylaws group who prepared the proposed changes to be voted on April 14<sup>th</sup>: Jane and Bert Horn, Lois Szudy, and Waid Vance, Chairperson.

We hope to see all of you at the April 14<sup>th</sup> annual meeting/fund-raiser. It promises to be delightful entertainment, incorporating the Thespian skills of Friends members and campus talent. Thanks to Library Director Lois for her energetic leadership and for opening the library for our dinner cum movie-murder mystery.



## A Little Note

By: Editor, Jaimie Philips

I hope that this newsletter finds you happy and healthy in this New Year!! I am really looking forward to seeing you all at the Annual Meeting. After talking to Lois at the office I am sure that the evening is going to be entertaining. As I prepare for Graduation and “The Dreaded/Anticipated Job Search,” this meeting will be a great way to bring to a close my senior year. I hope to see you at the annual meeting!



## Midnight at the Millennium: A Movie/Murder Mystery

Written by Thomas Szudy &

Directed by Pat Kessler

**Friday April 14, 2000 at 6:30pm**  
on the 2<sup>nd</sup> floor of the library

The cast members are ~~John Weis, Susan Wilson, Rick Dorman, Mary Pat Knight, Alison Prindle~~, with sound effects by Stephen Grinch.

**6:30pm: Dinner** (catered by Olive Garden)

**7:00pm: Midnight at the Millennium**, a two-act play.

There will be an intermission between the acts to enjoy dessert and to vote for "who done it." Prizes will be awarded to the detective who solves the mystery (and to others for their creativity and movie trivia knowledge).

Following the play there will be a short business meeting to vote on the bylaws and for our new officers.

## Let Bylaws be Bylaws...

The Friends Bylaws subcommittee proposes changes to the bylaws. To designate changes, any deletions are ~~in brackets and are crossed through~~, additions are **in bold**.

### I. Name

The name of the organization shall be "Friends of the Otterbein College Courtright Memorial Library."

### II. Purpose

The Friends are an association of persons interested in: (1) promoting the interests of the Library; (2) encouraging an understanding of the part the library plays in educating Otterbein students, in supporting faculty and staff, and in cooperating with other libraries to share resources; (3) encouraging gifts and bequests to benefit the Library; and (4) assisting the Library and its staff with exhibits, programs, publications, and other appropriate means.

### III. Membership

Membership in the Friends is open to any person who is interested in supporting the activities and programs of the

Otterbein College Library, and who has contributed either financially or through service, or through the gift of a special book, a collection of books, manuscripts, periodicals, or other informational formats.

### IV. Officers

The President shall plan for and preside at the meetings of the Friends and the ~~Board of Directors~~ **Friends Council**. Whenever it is deemed advisable, the President may request the assistance of any member of the Friends to fulfill the goals of the organization. The Vice-President shall assist the President in the duties of that office and shall ordinarily become the nominee for the office of President. The Secretary shall prepare minutes of the Friends meetings, to be presented at the next meeting. The Treasurer shall give an accounting at Friends meetings of all funds collected and disbursed by the Friends. ~~[The Editor shall supervise any publication of newsletters, either paper or electronic.]~~ All officers shall be elected for a term of one year at the annual business meeting; **they may be re-elected**.

### V. ~~Board~~ Friends Council

~~[The Board of Directors shall consist of as many as fifteen members with staggered terms. The officers of the Board shall be: Immediate Past President, President, Vice-President, Secretary, Treasurer, and Editor. The Library Director or her/his representative and a representative from the Institutional Advancement Office shall serve on the Board. Other members of the Board, who may be library personnel, may be elected by the membership to serve on the Board for a term of three years. In the event of not sufficient Board members through election, the Library Director may appoint members with the consent of the Board.]~~ **The Friends Council shall consist of the Officers, as listed above, plus the Immediate Past President, the Chairs of the Committees, the Editor of the newsletter, the Library Director or her/his representative, and a representative from the Institutional Advancement Office.**

### VI. Meetings

The Friends shall hold at least one meeting annually, to present programs or lectures appropriate to the activities of the organization and to conduct such business as is deemed necessary. Meetings shall ordinarily be held on the Otterbein campus. Notice of all meetings shall be ~~given by the Secretary~~ **published in the newsletter and** sent to all members. Business will be conducted by those present.

### VII. Committees

~~[The President shall appoint a Nominating Committee to present nominees for the Board members and officers. Further nominations may be made from the floor during the annual meeting.]~~

**Committees will be formed as needed to conduct the business of the Friends and may include the following: Program, Membership, Fund Raising, Publicity, and Nominating. Other committees may be appointed as needed.**

**VIII. Newsletter**

The Friends shall publish a Newsletter (either paper or electronic) on an appropriate schedule to inform the Friends of activities, objectives, programs, and meetings. **The Editor shall supervise any publication of newsletters, either paper or electronic.**

**IX. Amendments**

~~[Amendments to these Bylaws may be proposed by any member of the Friends to the Board for approval at the annual meeting.]~~ Any member of the Friends may propose amendments to these Bylaws for approval at the annual meeting. The proposed amendments must be submitted in time to be included in the notice of the next meeting to the Friends. These Bylaws shall supersede all previous Bylaws, and shall be effective upon their adoption by a two-thirds vote of those present at the annual business meeting.

**X. Robert’s Rules of Order**

The proper parliamentary procedure will be determined by using Robert’s Rules of Order.

Approved 4-19-98  
Revised 11-23-99

**Rationale for changes to Bylaws:**

**Officers:**

The Editor was removed as an elected officer. An Otterbein Library student employee has held this position for the past two years. The Bylaws subcommittee felt that hiring a qualified student to handle the editorial duties for the newsletter could offer more consistency and was better than electing an individual.

**Friends Council/Board:**

The Bylaws subcommittee decided that we didn’t need (in fact we have never had) a “board,” instead we are recommending a “Friends Council.” The Friends Council will be a smaller group, which should be able to handle the business of the Friends group in a more efficient manner.

**Committees:**

The Bylaws need to be changed to reflect the additional committees we now have in place.



**In the Piggy Bank**

By: Treasurer, Lois Szudy

As of January 31<sup>st</sup>, the Friends Treasury has \$6,829.17. So far this year we have spent \$3,343.80. \$4,719 was raised from July to the end of January through membership donations, sale of calendars and autographs, and donations to the Pennies fundraiser.

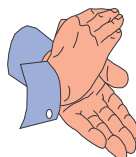
**SALE SALE SALE SALE SALE SALE**

We have **four 2000 Book Lover’s Calendars** remaining. Contact Lois Szudy if you would like to purchase any. They are regularly priced for \$9.95, but are currently on SALE for \$5.95 (save \$4.00). They are wonderful calendars with lots of interesting information about authors, books and good reading.

**Coming Attractions!**



Thanks to Melissa Dardinger ’95 for creating a Friends of the Library logo and brochure. Look for the new logo in the next newsletter.



Bring or send your pennies to the Courtright Memorial Library by June 30, 2000 and help the Friends of the Library collect a mile of pennies (rolls end-to-end). Money raised will be used to purchase heavy-duty outdoor furniture for “under the overhang” of the library. As part of Otterbein’s strategic plan, the Friends of the Library is interested in creating an inviting, informal, and comfortable gathering place for faculty, staff, students, and community members. Your pennies (and nickels, dimes, quarters and dollars) can make a difference in the look and feel of the library. If you prefer, you may donate funds sufficient to purchase a bench or a set of table and chairs. A plaque honoring your gift will be created and proudly displayed.

**Just the Facts:** One roll of pennies (50 cents) = 3 inches. 3 inches x 4 rolls = \$2.00 per foot of pennies, which equals

\$10,560 in a mile of pennies (21,120 rolls). If we collect dollars, quarters, nickels, and dimes too...they can add up quickly.

Please send your donation (of any size) for this worthwhile project to Lois Szudy. Checks should be made out to Otterbein College. Donations also can be delivered to the circulation desk of the library.



## Beyond The Budget

By Director, Lois Szudy

Many of the items on last year's "Beyond the Budget" have been purchased due to the generosity of the Friends. A few of these, however, were too expensive to fund and are again on this year's list. The following is a list of items that the Friends could consider funding:

1. Outdoor Furniture – the fundraising campaign for Collect a Mile of Pennies has raised approximately \$240. We could use money collected through other means to help fund the furniture.
2. Public Address System – this would improve the security of the building and allow us to make announcements, such as weather alerts and closing announcements. The cost is approximately \$4,900.
3. Digital Microform Reader/Printer – the library and the Registrar's Office are interested in purchasing a digital microform reader/printer. This equipment will be used by the Registrar's office to transfer their microfilmed transcripts to digital format. Once this process is completed, the library will use the machine for several purposes, including digitizing Archival microfilm, faxing or emailing interlibrary loan requests to other libraries, providing the equipment to the public so that students, faculty, and researchers can email, fax or immediately print any material housed in microform. The cost for this equipment is between \$12,000 and \$15,000 depending on the machine purchased.
4. Furniture – the library needs the following furniture: new chairs and tables in the Seminar Room (lower level); shelving for the music collection and the curriculum (children's) section; kick stools (to help those of us who are shorter); and book carts. In addition, much of the library's existing furniture needs to be reupholstered, particularly the chairs on the 1<sup>st</sup> floor. The cost to begin meeting this need is approximately \$2,500 - \$5,000.

In addition, there are items that are so expensive that the library and the Friends would need to obtain outside funding in order to purchase. Discussion needs to continue about

what funding sources could best be approached to assist in raising the amount needed.

1. Automatic Entrance Doors – the library does not have handicapped accessible doors. Adding automatic doors to enable everyone equal access to the library would bring the building closer into compliance with the Americans with Disabilities Act (ADA). The cost of this enhancement needs to be determined.
2. Endowed Funds – the library is in need of three large endowed funds for purchasing library materials, including: (1) A social science endowed fund to allow the library to purchase additional resources in psychology, sociology, anthropology, black studies, communications, women studies, history, and political science; (2) A professional and performing arts program endowment for nursing, education, business, health and physical education, art, music, and theatre materials; and (3) A general endowment, which could be used to purchase materials in any area, including those for interdisciplinary subjects. With these three funds the library would have endowed funds for all of the divisions in the college. Each endowed fund would need to have a minimum of \$50,000, although \$250,000 - \$500,000 would be preferred.
3. Facilities – the library and in particular the Archives is in need of additional space. This situation is critical for the archives, where space is so tight that many valuable collections have needed to be stored off site. The goal would be to create an Archives large enough that all of the colleges collections, including the costume collection and even possibly the art collection, could be housed in one fabulous facility, with a college museum and public reading room. The Archives would then be a place where the college's history could best be preserved, but also shared with countless generations of Otterbein College students, faculty, staff, and friends. Several possible solutions have been discussed; the cost of this endeavor would need to be determined and would depend on the location, size, and type of construction. This, of course, could be a wonderful naming opportunity for any individuals or group who wished to assist in this project.



## A Farewell to Friends We Have Lost



### Lillian Frank H'68

Former Art Department Chair Lillian Frank H'68 died on Dec. 8, 1999 at St. Ann's Hospital in Westerville. She was 91 years old.





Lillian was an active member of the Friends of the Library through her participation in events, her monetary donations, and her advice and counsel. I am sure those present will remember her portrayal of Edith Wharton at last year's friends meeting.

Lillian began working at Otterbein in 1943 and remained on the faculty until her retirement in 1972. She taught various courses, including art, philosophy and religion. As chair of the Art Department, she started a program of exhibitions and established a lending library of framed reproductions and originals. She also supported many foreign students during her years at Otterbein and following her retirement.

In 1968, Lillian was made an honorary alumna of the College, and in 1994 she received the Distinguished Service Award from Otterbein's National Alumni Association. In 1996, she was honored with the College's World Ambassador Award for her international spirit and her efforts to broaden the worldviews of students, colleagues and friends both inside the classroom and out. That same year, the Japan Alumni Group created the Lillian Frank Foreign Student Award in her honor.

Lillian has been an active supporter of the arts at Otterbein, establishing the Lillian and Paul Frank Endowed Artist Series Fund in 1997 and keeping in close contact with members of Otterbein's art and music community. (*OC Towers Winter, 2000*)



### **A. Jean (LeMaster) Wornstaff Courtright**

Jean died on Tuesday, January 25, 2000 at her home. She was the former owner and publisher of the Westerville Public Opinion. Jean was an avid golfer. Jean and her husband, A. Monroe Courtright, '40, donated money in 1971 to help fund the construction and furnishing of the library.

In 1979, after Monroe's death, the family donated money to Otterbein College to name the library in memory of Monroe and his parents, Robert and Ada Courtright. In the early 1990s, Jean donated an oil painting of Monroe to the library, which hangs in the entrance area of the library. She continued

through the years of donating objects to the library, including art books, Civil War memorabilia, and an arrowhead collection, all of which belonged to the Courtright family. Her step-daughters, Kristy Courtright, '68 and Karla Courtright Banning, '70, continue to follow in Monroe's and Jean's steps of supporting the library and serve as active members of the Friends of the Library.

## **Coming Attractions!**

Courtright Memorial Library  
1 Otterbein College  
Otterbein College  
Westerville, Ohio 43081

Please note that your membership expires on the date shown on your mailing label. To renew contact Lois Szudy at above address or at (614) 823-1414. Thank You.

*Enclosed is your latest “Friendly Correspondence,” the ‘New and Improved’ Newsletter of the Friends of the Courtright Memorial Library!!!!*

**M  
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RSVP for April 14<sup>th</sup> Meeting and Dinner

Name(s) \_\_\_\_\_ Phone \_\_\_\_\_  
\_\_\_\_\_

Number attending dinner \_\_\_\_\_ @ \$10.00 per person = \$ \_\_\_\_\_

Checks to be made out to Otterbein College, with “Friends of Library” on memo line. Clip this form and return to:

Waid Vance  
223 S. Knox St.  
Westerville, OH 43081

On or before Friday, April 7<sup>th</sup> enclosing payment.  
(\$4 of your reservation cost is a tax-deductible donation)

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