

Otterbein University

## Digital Commons @ Otterbein

---

Library Faculty & Staff Scholarship

Library - Courtright Memorial Library

---

7-31-2018

### Creating a Digital Theatre Collection

Sarah L. Whybrew

Otterbein University, whybrew1@otterbein.edu

Follow this and additional works at: [https://digitalcommons.otterbein.edu/lib\\_fac](https://digitalcommons.otterbein.edu/lib_fac)



Part of the [Digital Humanities Commons](#), [Library and Information Science Commons](#), and the [Theatre History Commons](#)

---

#### Repository Citation

Whybrew, Sarah L., "Creating a Digital Theatre Collection" (2018). *Library Faculty & Staff Scholarship*. 12.  
[https://digitalcommons.otterbein.edu/lib\\_fac/12](https://digitalcommons.otterbein.edu/lib_fac/12)

This Presentation is brought to you for free and open access by the Library - Courtright Memorial Library at Digital Commons @ Otterbein. It has been accepted for inclusion in Library Faculty & Staff Scholarship by an authorized administrator of Digital Commons @ Otterbein. For more information, please contact [digitalcommons07@otterbein.edu](mailto:digitalcommons07@otterbein.edu).

# Creating a Theatre Collection



*DigitalCommons@Otterbein*

*Sarah L. Whybrew*

*Digital Initiatives Librarian*

# Project History

## Why create this collection?

- Theatre Advisory Board
- New Department Chair
- Building awareness for the Digital Commons@Otterbein
- Storage space issues on our servers

**Otterbein University's  
Department of Theatre and Dance**

**70 + years of  
materials**

**Over 4,000  
Images**

**5 Main Stage  
Productions  
Each Academic  
Year**

**Summer  
Theatre**

**Extremely  
Popular with  
Alumni and the  
Community**

**5 Degree  
Programs/  
Recruitment**

# Collaboration Between Departments

- Department of Theatre and Dance
- University Archives
- Alumni Association
- Marketing
- IT
- Library
- Outside Vendors



# Set Up Considerations

**Which items to Include?**

**Were there any copyright  
issues to consider?**

**To Flip or not to Flip?**

**How to structure the  
collection in the repository**

**Where to build the structure  
in the repository.**

**Could Everything be Open  
Access?**

# Which Items to include?

- ✓ Programs
- ✓ Images from shows
- ✓ Ads places promoting the shows
- ✓ Theatrical reviews of the shows
- Director's Notes
- Candid's from season
- Complaint letters from patrons

# Copyright Concerns

Release forms were  
signed by all students

Images owned by  
Otterbein per  
photographer's  
contracts

Newspaper ads and  
Reviews



# Size of Collection

**321** Shows from  
1958-2018

An additional **195**  
shows from 1967-2018  
for Otterbein Summer  
Theatre

Over **4,000** images  
in black & white prints,  
color prints and  
digitally in flickr.

# To Flip or Not to Flip?

- Current users of ISSUU.com – strictly for flipping technology.
- Some software required a programmers ability to set up and manage and I did not have that background, nor did we have an IT person on staff at the library.
- Some options were simply cost prohibitive.
- Some of the options we researched and explored:
  - Flipping Book
  - Internet Archive
  - Xerox FreeFlow
  - We are in the process of building a new website and it has a wordpress plugin available called Flowpaper. Hoping that may be our long term solution.

# Scanners

After initially using a flatbed copier/  
scanner we purchased a SCANNX Book Scanner  
That Scanned, OCR'd and uploaded to our  
OneDrive Accounts.





# Staffing/Hours Involved



# Master Spreadsheet Portion

Season	Show Name	Production Date	Cover Image/Synopsis	Program	ISSUU Link	Ads/Press Release	Newspaper Reviews	Images for Image Gallery, Once Drive	Images & all files Uploaded to Digital Commons	Notes/Photographer
	Steel Magnolias			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/magnolias_program?e=5865378/65401166">http://issuu.com/otterbeinuniversity/docs/magnolias_program?e=5865378/65401166</a>	both	Complete	Complete	Complete	
	Laughter on the 23rd Floor			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/laughter_program?e=5865378/65401166">http://issuu.com/otterbeinuniversity/docs/laughter_program?e=5865378/65401166</a>	both	Complete	Complete	Complete	
1998-1999										Filter Done
	Arcadia			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/arcadia_program?e=5865378/65468374">http://issuu.com/otterbeinuniversity/docs/arcadia_program?e=5865378/65468374</a>	both	Complete	Complete	Complete	
	A Little Night Music			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/a_little_night_music_program?e=5865378/65468382">http://issuu.com/otterbeinuniversity/docs/a_little_night_music_program?e=5865378/65468382</a>	both	Complete	Complete	Complete	
	Guys & Dolls (DC)			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/otterbein_in_motion_-_guys_dolls_?e=5865378/65468394">http://issuu.com/otterbeinuniversity/docs/otterbein_in_motion_-_guys_dolls_?e=5865378/65468394</a>	both	Complete	Complete	Complete	
	Pinocchio			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/pinocchio_program?e=5865378/65468401">http://issuu.com/otterbeinuniversity/docs/pinocchio_program?e=5865378/65468401</a>	both	Complete	Complete	Complete	
	Moon Over Buffalo			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/moon_over_buffalo_program?e=5865378/65468410">http://issuu.com/otterbeinuniversity/docs/moon_over_buffalo_program?e=5865378/65468410</a>	both	Complete	Complete	Complete	
	Antigravity (Corbett)			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/antigravity_program?e=5865378/65468651">http://issuu.com/otterbeinuniversity/docs/antigravity_program?e=5865378/65468651</a>	both	Complete	Complete	Complete	
1999 Summer										Filter Done
	How the Other Half Loves			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/how_the_other_half_loves_program?e=5865378/65468669">http://issuu.com/otterbeinuniversity/docs/how_the_other_half_loves_program?e=5865378/65468669</a>	both	Complete	Complete	Complete	
	Proposals			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/proposals_program?e=5865378/65468679">http://issuu.com/otterbeinuniversity/docs/proposals_program?e=5865378/65468679</a>	both	Complete	Complete	Will	
	Private Eyes			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/private_eyes_program?e=5865378/65468716">http://issuu.com/otterbeinuniversity/docs/private_eyes_program?e=5865378/65468716</a>	both	Complete	Complete	Will	
1999-2000										Filter Done
	Twelfth Night			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/twelfth_night_program_3fb8b8d058183f?e=5865378/65468730">http://issuu.com/otterbeinuniversity/docs/twelfth_night_program_3fb8b8d058183f?e=5865378/65468730</a>	Allison	Allison	Complete	Will	
	Death of a Salesman			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/death_of_a_salesman_program?e=5865378/65468791">http://issuu.com/otterbeinuniversity/docs/death_of_a_salesman_program?e=5865378/65468791</a>	Allison	Allison	Complete	Will	
	West Side Story			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/west_side_story_program_c70dc5af27312d?e=5865378/65468809">http://issuu.com/otterbeinuniversity/docs/west_side_story_program_c70dc5af27312d?e=5865378/65468809</a>	None	None	Complete	Will	
	Damn Yankees (DC)			Complete	<a href="http://issuu.com/otterbeinuniversity/docs/damn_yankees_2000">http://issuu.com/otterbeinuniversity/docs/damn_yankees_2000</a>	None	None	Complete	Will	



# Demo the actual site.

[https://digitalcommons.otterbein.edu/theatre\\_dance/](https://digitalcommons.otterbein.edu/theatre_dance/)