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### Cardinal Safety Newsletter - December 2017

Otterbein University

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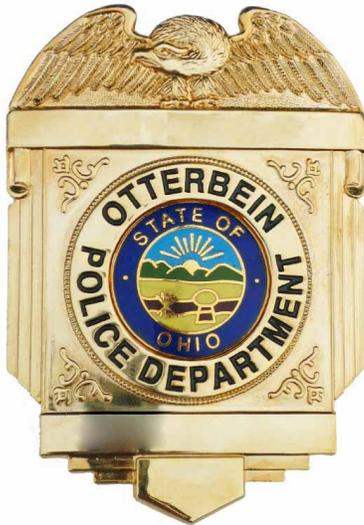
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DECEMBER, 2017

*POLICE MOTTO:  
SERVICE FIRST*

# Cardinal Safety Newsletter

## Otterbein University Police Department



### Winter Driving and Safety

Driving in the winter means snow, sleet and ice that can lead to slower traffic, hazardous road conditions, hot tempers and unforeseen dangers. To help you make it safely through winter, here are some suggestions from the National Safety Council to make sure that you and your vehicle are prepared.

#### Car—prepare your car for winter by:

- \* Checking ignition, brakes, wiring, hoses and fan belts.
- \* Changing and adjusting the spark plugs.
- \* Checking the air, fuel and emission filters.
- \* Maintaining correct tire pressure, including your spare tire.
- \* Checking the battery and antifreeze levels.
- \* Maintain at least one-third tank of gas in your vehicle at all times.

#### Essential Supplies—keep essential supplies and a “survival kit” in your vehicle, including:

- \* Shovel, jumper cables, bag of salt or cat litter, tow and tire chains, tool kit and road flares.
- \* Flashlight, reflective triangles, compass, extra windshield washer fluid and first aid kit.
- \* Ice scraper, snow brush, wooden stick matches in a waterproof container, scissors and string.
- \* Non-perishable, high-energy foods like unsalted canned nuts, dried fruits, hard candy and bottled water.

In addition, if you are driving long distances under cold, snowy, and icy conditions, you should also carry supplies to keep you warm such as heavy woolen mittens, socks, a hat and blankets.

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#### Special Point of Interest:

Pair up with a friend or call OPD for an escort if you're not comfortable walking across campus at night.



@OtterbeinPD



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## Holiday Break Safety Reminders



Heading home for the break?  
Remember these tips:

-  Take valuables home
-  Lock doors & windows
-  Take cash, checks, credit cards & ID
-  Unplug electronics
-  Record serial numbers
-  If something is missing, call OPD

### Snow Emergency Levels

Ohio Sherriff's have the authority to close roads due to severe weather. The policy is as follow:

**LEVEL I SNOW ALERT:** Roadways are hazardous with blowing and drifting snow.

**LEVEL II SNOW ADVISORY:** Roadways are hazardous with blowing and drifting snow. Only those who feel it is necessary to drive should be out on the roadways. Contact your employer to see if you should report to work.

**LEVEL III SNOW EMERGENCY:** All Municipal, Township, County and State roadways are closed to Non-emergency personnel. No one should be out during these conditions unless it is absolutely necessary to travel. Those traveling on the roadways may subject themselves to arrest.



### Holiday Shopping Safety

Shopping at the malls can be fun. Make sure to follow the below safety tips to ensure it is also safe.

- Protect your shopping bags—always keep your bags in eyesight
- Only buy gift cards from reputable retailers, not through online auction sites
- Keep original receipts for every gift purchased and ask for gift receipts
- Teach kids what to do if you get separated
- Store credit card information at home
- Stay alert—pay attention to your surroundings
- Keep your automobile locked and put packages in the trunk
- Do not carry large amounts of cash
- Park close to your destination

Otterbein University Police Department  
wishes all students, faculty and staff a safe  
& happy holiday break